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2011

# Annual Report for the Town of

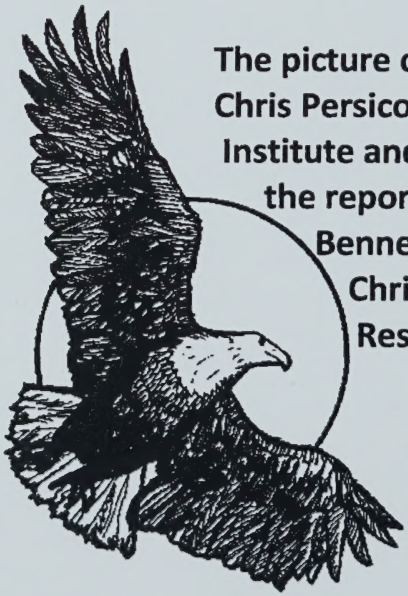
# Shelburne

## New Hampshire

*For the year ending December 31, 2011*

## Cover Information

Bald Eagles returned to Shelburne in 2006 as the Androscoggin River became cleaner. In 2011 there was one chick, the sixth to hatch in the nest. (Pictured on cover) This 7 week old eaglet was examined and banded by Chris Persico from BioDiversity Research Institute and Christian Martin from NH Audubon Society in June of 2011.

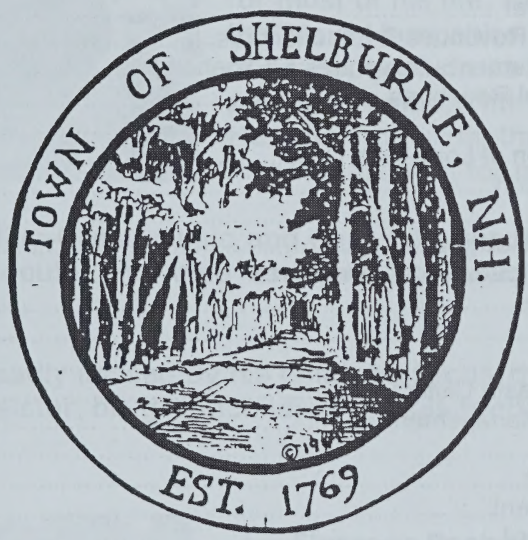


The picture on the cover was taken by Chris Persico, BioDiversity Research Institute and pictures on the back of the report were taken by Ravenel Bennett, Hildreth Danforth and Chris Persico, BioDiversity Research Institute

# ANNUAL REPORT

# OF THE TOWN OF

# SHELBURNE, NEW HAMPSHIRE




# FOR THE YEAR ENDING DECEMBER 31, 2011

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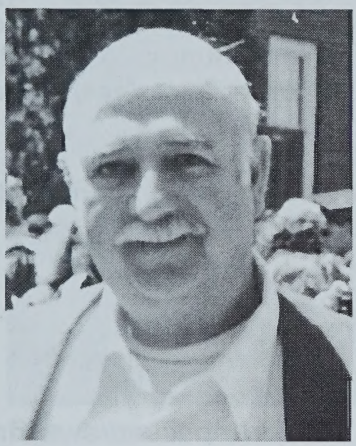
# DEDICATION

This town report is dedicated to the memory of six Shelburne citizens.

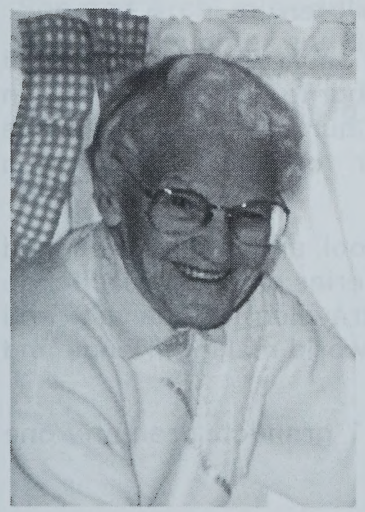


## Russell E. Andrews

Russell Andrews passed away on February 20, 2011 at the age of 72. He was born in Berlin on May 10, 1938 and lived in Shelburne for most of his life. He worked for the New Hampshire Department of Transportation as an assistant patrol foreman, retiring in 1993. He was active in the Shelburne Fire Department for many years.

He loved Blue-Grass music and enjoyed attending concerts when he could. He also enjoyed collecting gems and minerals.

He will be sadly missed by his children, Richard, Steven and Karen, his sister, his grandchildren and his friends.



## Florence Peabody

Florence (Hayes) Peabody passed away on March 5, 2011 at the age of 100. She was born in Jefferson on August 14, 1910 but lived much of her life in Shelburne. She taught in the rural schools of Percy, Shelburne and Dummer. She retired from the Berlin School System in 1970 after teaching for 31 years. She was an 80 year member of the Winthrop Grange #315.

Florence returned to live in Shelburne full-time when she married her second husband, Francis Peabody. In 1998 she and Francis donated the Peabody family farm house and many years' of scrapbooks to the Town of Shelburne to become the Shelburne Historical Museum. The Town is very grateful for this donation and citizens of Shelburne and the North Country have benefited and will continue to benefit from the historical knowledge that this donation has made available.

Florence or "Aunt Florence" as she was known to many will be missed by her family and friends.

**Eleanor (Tommie) Danforth**

Tommie Danforth passed away in Lewiston, ME in Apr. 2011 just shy of her 96th birthday. Raised in Newton, Ma., educated at Vassar and Bryn Mahr, she married Jack Danforth in 1941. Tommie worked for many years as a Christian Education Secretary of her church in Wadsworth, Ohio while raising three children.

After retirement, in 1977, she and Jack designed and built their house on the North Rd in Shelburne. She was active in the Gorham Congregational Church, the Shelburne Neighbors and was a member of the Conservation Commission.

While their children were in school and later, Jack and Tommie acted as host family for a series of foreign exchange students. Once retired, they traveled extensively and attended Elderhostels all over the world making friends and taking photographs.

She is survived by three children, 7 grandchildren and one great grandchild.

## Else Palmer

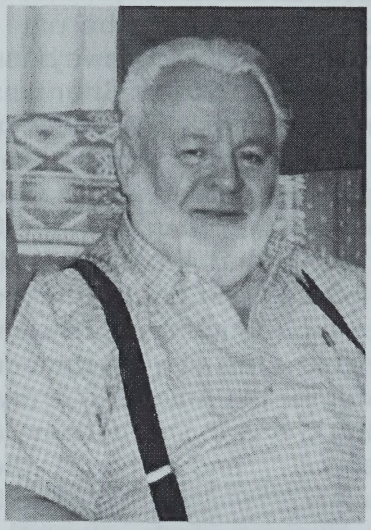
Else Palmer passed away on September 11, 2011. She was born on September 29, 1925 in Berlin, Germany. When war broke out her father was called up to fight (he fought in both World War I and World War II) which left she and her mother to survive the bombing of Berlin. During this time she became a translator for the American Army. Following the war she became a bookkeeper and had the opportunity to travel through Europe.

She came to the United States in June of 1961 to visit her long time pen pal, Archi Palmer, whom she married during her tow week vacation. Upon her return to Germany the Berlin Wall was erected and she did not return until September of that year.

Else and Archi were married for 50 years. She enjoyed being outside, gardening, needlework, travel, reading and spending considerable time with her granddaughters.

She and Archi moved from New Jersey to Shelburne to live with her daughter and son-in-law, RoseMarie and Marc Van Sant and their family.
She will be sadly missed by family and friends.

## Joseph A. Bolash



Joseph (Joe) A. Bolash, a longtime resident of Shelburne, passed away October 4, 2011 at the age of 80. He was born and raised in Summit, NJ. He was married to his wife, Margaret Luciano for 52 years. He served in the US Army during the Korean War, where he received the Purple Heart. Together, they raise two sons, Rob and Chris. Joe moved to Shelburne in 1978 after purchasing the JoMar Motel.

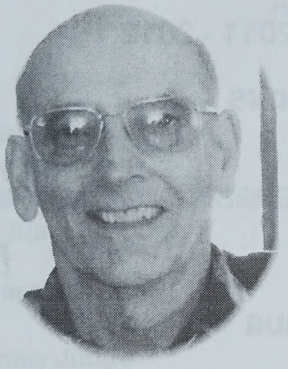
He was part owner and chief bottle washer of J & J's Restaurant in Gorham. Joe was a machinist, milkman (23 Years), a Shelburne school bus driver, restaurant and motel owner, horse trainer and home inspector. He also worked for the Census Bureau at the age of 78. He was a good husband, father, grandfather and great-grandfather.

Joe was an excellent storyteller and he never changed the stories. They were told the same way every time; time and time again. Joe built remote control airplanes. He could take off and fly. It was just landings that were difficult.

He loved football especially the Greenbay Packers and he enjoyed playing the ponies and playing cards. He did not like hockey.

Joe enjoyed life and was a good man.
Joe will be sadly missed by his children, family and friends.

## Anthony R. Micucci



Anthony Micucci passed away on Tuesday November 29, 2011 at the age of 85. He was born on November 27, 1926 in Cascade Flats, Gorham, NH. He attended St. Benedict's School in Cascade and Gorham High School before enlisting in the U.S. Army and serving during World War II.

He was a truck driver for Silver Brothers until his retirement in the mid 1980's. He and his wife, Lorraine, moved to Power House Acres in Shelburne in the mid 1970's.

He enjoyed spending time with his family with his family and doing handy-man work. He was always available to help his neighbors on Power House Acres and will be remembered as always being willing to help someone build something. He was also an avid Red Sox fan.

He will be missed by his wife, Lorraine, his children William, Carl, Nancy, Anthony, Mark, and Wayne, his grandchildren, his brothers and sisters and friends and neighbors.

### The Winthrop, Shelburne, N. H.

THE White Mountains are, with each recurring year, growing in popular favor, and are annually attracting a popular class of tourists. Their scenic beauty and grandeur are an inspiration of which the lover of the sublime never wearies. From no point in the White Mountains does one find a point from which the scenery is more picturesque than in the beautiful village of Shelburne, which nestles among the White Hills in the valley of the Androscoggin river. The view from the Lead Mine Bridge is famous, as one of the finest views of the Presidential Range obtainable

# TOWN OFFICERS 2011 - 2012

## SELECTPERSONS

| | |
|---|---|
| Stanley Judge | Term expires 2012 |
| Lucy Evans | Term expires 2013 |
| Heidi Behling | Term expires 2014 |

**TREASURER**

| | |
|---|---|
| Robert Pinkham | Term expires 2012 |

**DEPUTY TREASURER**

| | |
|---|---|
| John Cosgriff | Term expires 2012 |

**TAX COLLECTOR**

| | |
|---|---|
| Rodney Hayes | Term expires 2012 |

**DEPUTY TAX COLLECTOR**

| | |
|---|---|
| Kimberly Landry | Term expires 2012 |

**TOWN CLERK**

| | |
|---|---|
| Rodney Hayes | Term expires 2012 |

**DEPUTY TOWN CLERK**

| | |
|---|---|
| Jo Anne Carpenter | Term expires 2012 |

**AUDITORS**

| | |
|---|---|
| Benjamin Mayerson | Term expires 2013 |

**MODERATOR**

| | |
|---|---|
| John Henne | Term expires 2012 |

## SUPERVISORS OF THE CHECKLIST

| | |
|---|---|
| Hildreth Danforth | Term expires 2012 |
| Joyce Carlisle | Term expires 2014 |
| Robin Henne | Term expires 2016 |

## BALLOT CLERKS

Beverly Pinkham  Robert Pinkham

## PUBLIC WORKS FOREMAN & ROAD AGENT

Ken Simonoko

## BUILDING AND CODE ENFORCEMENT

Rav Bennett

## HEALTH OFFICER
Lucy Evans

## FAST SQUAD
George Corriveau

Luc Corriveau

## EMERGENCY MANAGEMENT
Stanley Judge

## FIRE CHIEF
Warren "Tom" Hayes

## BUDGET COMMITTEE

| | |
|---|---|
| Stanley Judge | Term expires 2012 |
| David Landry | Term expires 2012 |
| Michael Brosnan | Term expires 2012 |
| John Henne | Term expires 2013 |
| Francis Chamberlain | Term expires 2014 |

## PLANNING BOARD

| | |
|---|---|
| Heidi Behling | Term expires 2012 |
| Roger Gagnon | Term expires 2012 |
| Ann Leger | Term expires 2012 |
| Jennifer Corrigan | Term expires 2013 |
| David Landry | Term expires 2013 |
| Fran Chamberlain | Term expires 2014 |
| John Carpenter | Term expires 2014 |

## BOARD OF ADJUSTMENT

| | |
|---|---|
| Benjamin Mayerson | Term expires 2012 |
| Joyce Carlisle | Term expires 2012 |
| John Gralenski | Term expires 2013 |
| Terry Davenport | Term expires 2013 |
| Raymond Danforth | Term expires 2014 |
| Jennifer Corrigan (alternate) | Term expires 2014 |
| Raymond Halle (alternate) | Term expires 2012 |

## MEMORIAL FOREST

| | |
|---|---|
| Peter Behling | Term expires 2012 |
| Michael Ryan | Term expires 2013 |
| John Gralenski | Term expires 2014 |

## CEMETERY TRUSTEES

| | |
|---|---|
| Cynthia Gralenski | Term expires 2012 |
| Robert Waddington | Term expires 2013 |
| William Healy | Term expires 2014 |

## TRUSTEES OF TRUST FUNDS

| | |
|---|---|
| Raymond Danforth | Term expires 2012 |
| Vacant | Term expires 2013 |
| Robin Henne | Term expires 2014 |

## LIBRARY TRUSTEES

| | |
|---|---|
| Reny Demers | Term expires 2011 |
| Robert Pinkham | Term expires 2012 |
| Betty Werner | Term expires 2013 |

## CONSERVATION COMMISSION

| | |
|---|---|
| David Carlisle | Term expires 2012 |
| Mary Jo Landry | Term expires 2012 |
| Debbie Ryan | Term expires 2013 |
| John Cosgriff | Term expires 2013 |
| Stanley Judge | Term expires 2014 |
| John Gralenski | Term expires 2014 |

## PARK COMMISSION

| | |
|---|---|
| Kenneth Simonoko | Term expires 2012 |
| Vacant | Term expires 2012 |
| Marc Van Sant | Term expires 2012 |
| Beverly Pinkham | Term expires 2013 |
| Vacant | Term expires 2011 |

## LANDFILL COMMITTEE

| | |
|---|---|
| Heidi Behling | Term expires 2012 |
| Raymond Danforth | Term expires 2012 |
| John Gralenski | Term expires 2012 |
| Ken Simonoko | Term expires 2013 |
| Vacant | Term expires 2014 |

## HERITAGE COMMISSION

| | |
|---|---|
| Ken Simonoko | Term expires 2012 |
| Joanne Hickey | Term expires 2012 |
| Roger Morrissette | Term expires 2012 |
| Betty Werner | Term expires 2013 |
| Heidi Wight | Term expires 2013 |
| MARY Jo Landry | Term expires 2014 |
| Cynthia Gralenski | Term expires 2014 |

## NORTH COUNTRY COUNCIL

Stanley Judge

John Carpenter

**Surveyors of Wood, Bark and Lumber,**
**Fence Viewers**
**Sealers of Weights and Measures**
THE SELECTPERSONS

# STATE AND FEDERAL OFFICIALS

## PRESIDENT OF THE UNITED STATES
Barack H. Obama

## VICE PRESIDENT OF THE UNITED STATES
Joe Biden

## U.S. SENATORS

Kelly Ayotte

Jeanne Shaheen

## U.S. CONGRESSMEN

Charles Bass

Frank Guinta

## GOVERNOR OF NEW HAMPSHIRE
John Lynch

## EXECUTIVE COUNCIL
Raymond S. Burton

## STATE SENATOR (District 1)
John T. Gallus

## STATE REPRESENTATIVE (District 3)
William Hatch

# SPECIAL THANK YOU

**To Stan Judge, Lucy Evans and Heidi Behling:** Thank you for the job you do as Shelburne's governing body. You care about Shelburne and find time in your busy lives to take on this thankless job.

**To Roma Hayes, Reny Demers, Bob and Bev Pinkham:** Thank you for your help with the Community Breakfasts

**To Ben Mayerson:** Thank you for hosting a website for the town. We appreciate the work you do to make it a great site.

**To Ann Leger** for all your creative help on the town report.

**To Beverly Pinkham** for taking care of the town hall flower garden.

**To the Shelburne Neighbors Club:** Thank you for your fun programs, fundraising for scholarships for Shelburne students and all the wonderful desserts you make for our local fundraising suppers. Everyone always comments that Shelburne has the best desserts.

**To Ray Danforth:** Thank you for help with our energy and landfill issues.

**To John Gralenski:** Thank you for donating your time to help out at the Transfer Station on Saturday mornings

**To Ken and Paula Simonoko, Matt Tassel and other volunteers** who contribute to Dump's Donuts each week.

**To Larry Ely and Katie Stuart** for their excellent job of writing the Natural Resources section of the new Master Plan.

**To Marlene Marchand:** Thank you for your many good ideas to help us build a strong sense of community in Shelburne. It is all too easy to just live our lives and forget what fun we can have together.

**To everyone that takes the time to volunteer to serve on committees or to hold town office:** Thank you!!! It is all of you that make Shelburne a very special place to live.

# TOWN OF SHELBURNE
# TOWN MEETING MINUTES
## March 8, 2011

To the inhabitants of the Town of Shelburne, in the County of Coos, and the State of New Hampshire, qualified to vote in Town affairs; you are hereby notified that:

The polls will be open at 5 PM and close not before 9 PM.

The Annual Town Meeting of the Town of Shelburne, New Hampshire, will be held at the Shelburne Town Hall, on Tuesday, March 8, 2011, at 7 PM, to act upon the following subjects:

1. To **CHOOSE all necessary Town officers** for the year ensuing (printed ballot).

2. To see if the **Town will VOTE TO APPROVE the proposed amendments to the Zoning Ordinance** (printed ballot)

3. It was voted to accept the **reports of Town Officers** heretofore chosen as reported in the Town Report.
   Motion: Greg Corrigan Second: John Carpenter

4. It was voted **TO RAISE AND APPROPRIATE** the sum of $348,090 for **General Operation.**
   Motion: Stan Judge Second: Ray Danforth

| | |
|---|---|
| 4130 Executive | $26,975 |
| 4140 Election, Registration, & Vital Statistics | $7,470 |
| 4150 Financial Administration | $18,903 |
| 4152 Revaluation of Property | $6,200 |
| 4153 Legal Expense | $4.000 |
| 4155 Employee Benefits | $48,962 |
| 4191 Planning and Zoning | $2,780 |
| 4194 General Government Buildings | $43,900 |
| 4195 Cemetery | $4,050 |
| 4196 Insurance | $13,000 |

| | |
|---|---|
| 4197 Regional Association | $542 |
| 4210 Police | $14,000 |
| 4215 Ambulance | $10,623 |
| 4220 Fire Department | $14,650 |
| 4240 Building Inspection | $2,500 |
| 4250 Dispatch Agreement | $2,655 |
| 4290 Emergency Management | $2,550 |
| 4312 Highway | $52,000 |
| 4324 Solid Waste Disposal | $37,300 |
| 4414 Animal Control | $200 |
| 4415 Health | $380 |
| 4444 Welfare | $5,000 |
| 4520 Parks & Recreation | $4,750 |
| 4550 Library | $1,800 |
| 4590 Memorial Forest | $400 |
| 4611 Conservation Commission | $1,000 |
| 4711 Principal Long Term Note | $20,000 |
| 4721 Int. Long Term Note | $700 |
| 4723 Int. TAN Note | $800 |

5. It was voted **TO RAISE AND APPROPRIATE** the sum of $23,000 for a complete Revaluation Update. $17,764 to be withdrawn from the Revaluation Capital Reserve Fund previously established for that purpose and the balance of $5, 236 to be raised by taxation. This will be a non-lapsing article per RSA 32:7, VI and will not lapse until the Update is complete or December 31, 2012 whichever is sooner.

   Motion: Greg Corrigan Second: Jo Carpenter

6. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** the sum of up to $20,000 to purchase a skid steer with attachments for the Transfer Station. This article will be funded by withdrawing up to $20,000 from the Landfill Fees Account and will not impact taxes. This will be a non-lapsing article per RSA 32:7, VI and will not lapse until the purchase is complete or December 31, 2013, whichever is sooner.

David Landry moved to amend this article by adding $10,000 to the total amount, so the article would read – To see if the Town will vote to Raise and Appropriate the sum of up to $30,000 to purchase a skid steer with attachments for the Transfer Station. This article will be funded by withdrawing up to $20,000 from the Landfill Fees Account, the remaining $10,000 to be raised by taxes. John Cosgriff seconded the motion. The amendment was defeated by a vote from the floor.

On motion by Ray Danforth; second by Greg Corrigan, it was voted to Raise and Appropriate the sum of up to $20,000 to purchase a skid steer with attachments for the Transfer Station. This article will be funded by withdrawing up to $20,000 from the Landfill Fees Account and will not impact taxes. This will be a non-lapsing article per RSA 32:7, VI and will not lapse until the purchase is complete or December 31, 2013m whichever is sooner.

7. It was voted **TO RAISE AND APPROPRIATE** $10,000 to be added to the **Heavy Highway Equipment Capital Reserve Fund** previously established.
   Motion: Heidi Behling Second: Stan Judge

8. It was voted **TO RAISE AND APPROPRIATE** $6,500 to be added to the existing **Fire Truck Capital Reserve Fund** previously established.
   Motion: John Carpenter Second: David Landry

9. It was voted **TO RAISE AND APPROPRIATE** the sum of $3,000 to be added to the **Fire Department Equipment Capital Reserve Fund** previously established.
   Motion: Heidi Behling Second: Brooke Grondin

10. It was voted **TO RAISE AND APPROPRIATE** $20,000 to be added to the **Paving Capital Reserve Fund** previously established.
   Motion: Lucy Evans Second: Greg Corrigan

11. It was voted **TO RAISE AND APPROPRIATE** $500 to be added to the existing **Peabody Farm Museum Capital Reserve Fund** previously established.
Motion: John Carpenter Second: Greg Corrigan

12. It was voted to **RAISE AND APPROPRIATE** $500 to be added to the existing **Cemetery Equipment Capital Reserve Fund** previously established.
Motion: John Gralenski Second: Lucy Evans

13. It was voted to **RAISE AND APPROPRIATE** $2,000 to be added to the existing **Town Building Capital Reserve Fund** previously established.
Motion: Jo Carpenter Second: Greg Corrigan

14. It was voted to **RAISE AND APPROPRIATE** $500 to be added to the existing **Household Hazardous Waste Expendable Trust** previously established.
Motion: Greg Corrigan Second: Lucy Evans

15. It was voted to RAISE **AND APPROPRIATE** $1,000 to be added to the existing **Sand/Gravel Expendable Trust** previously established.
Motion: Stan Judge Second: John Carpenter

16. It was voted to **RAISE AND APPROPRIATE** $15,000 to be added to the existing **General Building Maintenance Expendable Trust Fund** previously established.
Motion: Heidi Behling Second: Lucy Evans

17. It was voted **TO RAISE AND APPROPRIATE** the sum of $1,000 for the purpose of **supporting the Family Resource Center** at Gorham (by petition)
Motion: Greg Corrigan Second: Robin Henne

18. It was voted **TO RAISE AND APPROPRIATE** the sum of $1,500 for the purpose of **supporting the Gorham Community Learning Center** at Gorham (by petition)

Motion: Ray Danforth Second: John Carpenter

19. It was voted **TO APPOINT** the Selectpersons agents to expend the **Wheeler Cemetery Trust Fund** created by the acceptance of a bequest from the will of Joanne B. Harriman to be used to establish the Wheeler Cemetery Fund.

Motion: Ray Danforth Second: Greg Corrigan

20. It was voted **TO AUTHORIZE** the Selectmen to dispose of Municipal assets (recyclables, etc.) under the authority of RSA 31:3.

Motion: Stan Judge Second: Greg Corrigan

21. **OTHER BUSINESS.**

Stan Judge read the following Declaration of Appreciation:

**Whereas,** **Jerry Baker** has served the citizens of Shelburne as elected Constable from 1970 to 1978 and 1988 to 2011, a total of 31 years.

**Whereas,** **Jerry Baker** has served the citizens of Shelburne be volunteering countless number of hours while performing the job of elected Constable.

**Whereas,** **Jerry Baker** has served the citizens of Shelburne by using hs own vehicle at no cost to the town.

**Whereas,** **Jerry Baker** has offered his support and caring to many citizens of the town during their difficult times.

**Therefore,** it is with great honor and pride, we the Board of Selectpersons, on behalf of the citizens of the Town of Shelburne, do hereby proclaim and convey our utmost and sincerest appreciation to **Jerry Baker** for

his years of dedicated community service to the citizens of the Town of Shelburne. His dedication to his job and his willingness to help others will be missed.

Given under our hands and seal this 8th day of March, 2011

Board of Selectpersons: Stanley Judge; Heidi Behlin Lucy Evans. Administrative Asistant: Jo Anne Carpenter.

Lucy Evans announced that any senior citizen interested in having help on Community Services day, May 13, contact the school.

The Moderator called a recess at 8:10 p.m. to await the counting of the ballots following the close of the polls.

The meeting was called back to order at 9:15 p.m. and returned to Articles 1 and 2 to report the following results of votes:

**Article 1:**

**Selectperson for 3 Years**
Heidi Behling 51 votes
John Carpenter 1 vote
Tommy Hayes 1 vote

**Town Clerk for 1 Year**

Rodney Hayes 56 votes

**Tax Collector for 1 Year**

Rodney Hayes 57 votes

**Auditor for 2 Years**
Benjamin Mayerson 52 votes
Randy Stiles 1 vote
Teddy Peabody 1 vote

**Memorial Forest for 3 Years**
John Gralenski 55 votes

**Memorial Forest for 1 Year**

Peter Behling 56 votes

**Trustee of Trust Funds for 2 Yrs.**

Ben Mayerson 1 vote
John Henne 1 vote
John Cosgriff 1 vote
Reny Demers 1 vote
Robin Henne 1 vote

**Trstee Of Trst Funds for 3 Yrs.**
Robin Peters Henne 56 votes

**Bdgt Committee for 3 Yrs**
Fran Chamberlin 7 votes

**Cemetery Committee for 3 Yrs.**
William Healy 56 votes

| | |
|---|---|
| Leon Favreau | 5 votes |
| Harry Stiles | 2 votes |
| Robin Henne | 1 vote |
| Kim Landry | 1 vote |
| Ray Danforth | 1 vote |
| Stan Judge | 1 vote |

**Library Trustee for 3 Yrs**

| | |
|---|---|
| Robbie Cosgriff | 14 votes |
| Reny Demers | 2 votes |
| Lucy Evans | 1 vote |
| Bob Pinkham | 1 vote |

**Article 2:**

All five proposed zoning amendments passed.

**Amendment 1**
51 yes 2 no

**Amendment 2**
51 yes 2 no

**Amendment 3**
49 yes 5 no

**Amendment 4**
49 yes 4 no

**Amendment 5**
42 yes 8 no

**The Shelburne Town Meeting was adjourned at 9:20 p.m March 8, 2011.**

Respectfully submitted,

Rodney A. Hayes
Town Clerk

Caroling 1980 ---Anyone look familiar????

# FINANCIAL REPORTS

# SUMMARY INVENTORY OF VALUATION
# MS-1 FORM - SEPTEMBER 2011

| | |
|---|---|
| **VALUE OF LAND** | |
| Current use - 13,451.41 acres | 619,311 |
| Discretionary Preservation Easement – 0.4 acres | 75 |
| Residential - 1,357.51 acres | 13,334,400 |
| Commercial/Industrial Land -269.93acres | 1,486,500 |
| **Total** | **$ 15,440,286** |
| **Exempt/non-taxable land – 15,280.26 acres** | **$ 8,556,800** |
| **VALUE OF BUILDINGS** | |
| Residential | 24,691,296 |
| Manufactured Housing | 636,500 |
| Commercial/Industrial | 9,809,900 |
| Discretionary Preservation Easements | 13,104 |
| **Total** | **$35,150,800** |
| **Exempt/nontaxable buildings** | **$ 551,500** |
| **ELECTRIC/GENERATING COMPANIES (Utilities)** | |
| Great Lakes Hydro America, LLC | 4,227,100 |
| PSNH | 865,600 |
| **Total** | **$ 5,092,700** |
| **GAS, OIL & PIPELINE COMPANIES (Utilities)** | |
| Portland Pipeline | 6,740,700 |
| Portland Natural Gas | 19,712,800 |
| **Total** | **$ 26,453,500** |
| **TOTAL VALUATION (before exemptions)** | **$ 82,137,286** |
| Disabled Exemption(1) | -15,000 |
| Elderly Exemptions(4) | -80,000 |
| Solar Energy Exemptions(6) | -38,000 |
| **NET VALUATION** | **$ 82,004,286** |
| **NET VALUATION WITHOUT UTILITIES** | **$ 50,458,086** |

We certify that the information contained in this report was taken from official records and is correct to the best of our knowledge.
Selectpersons - Stanley Judge, Lucy Evans, Heidi Behling

# STATEMENT OF APPROPRIATION AND TAXES ASSESSED

## APPROPRIATIONS

| | |
|---|---|
| **GENERAL GOVERNMENT** | |
| Executive | 26,975 |
| Election, Reg. & Vital Statistics | 7,470 |
| Financial Administration | 18,903 |
| Revaluation of Property | 6,200 |
| Legal Expense | 4,000 |
| Personnel Admin. | 48,962 |
| Planning & Zoning | 2,780 |
| General Government Buildings | 43,900 |
| Cemeteries | 4,050 |
| Insurance | 13,000 |
| Regional Association | 542 |
| **PUBLIC SAFETY** | |
| Police Dept. | 14,000 |
| Ambulance | 10,623 |
| Fire Dept. | 14,650 |
| Building Inspection | 2,500 |
| Emergency Management | 2,550 |
| Dispatch Service | 2,655 |
| **HIGHWAY & STREETS** | |
| Highways | 52,000 |
| **SANITATION** | |
| Solid Waste Disposal | 37,300 |
| **HEALTH** | |
| Pest Control | 200 |
| Health Agencies | 380 |
| **WELFARE** | |
| Direct Assistance | 5,000 |
| **CULTURE & RECREATION** | |
| Parks & Recreation | 4,750 |
| Library | 1,800 |
| Memorial Forest | 400 |

| | |
|---|---|
| **CONSERVATION** | |
| Conservation Commission | 1,000 |
| **DEBT SERVICE** | |
| Principal - L.T. Bonds & Notes | 20,000 |
| Interest - Long term Bonds & Notes | 700 |
| Interest on Tax Anticipation Note | 800 |
| **CAPITAL OUTLAY** | |
| Family Resource Center | 1,000 |
| Gorham Community Learning Center | 1,500 |
| Revaluation Update | 23,000 |
| Skid Steer Purchase | 20,000 |
| **OPERATING TRANSFERS OUT** | |
| Cemetery Maintenance CR | 0 |
| Cemetery Equipment CR | 500 |
| Heavy Highway Equipment CR | 10,000 |
| Fire Truck CR | 6,500 |
| Fire Equipment CR | 3,000 |
| Paving CR | 20,000 |
| Revaluation CR | 0 |
| Town Building CR | 2,000 |
| Peabody Farm CR | 500 |
| **Expendable Trust** | |
| Fire Dept. Mutual Aid Expendable Trust | |
| Household Hazardous Waste | 500 |
| Town Vehicle Maintenance Expendable Trust | 0 |
| Sand/Gravel Expendable Trust | 1,000 |
| General Building Maintenance Trust | 15,000 |
| **TOTAL** | **$ 452,590** |

**SOURCES OF REVENUE**

| | |
|---|---|
| **TAXES** | |
| Land Use Change Tax | 0 |
| Yield Taxes | 7,780 |
| Payment in Lieu of Taxes | 39,584 |
| Interest and Penalties on Taxes | 4,500 |
| Excavation Tax | 16 |

| | |
|---|---|
| **LICENSES, PERMITS AND FEES** | |
| Business Licenses and Permits | 30 |
| Motor Vehicle Permit Fees | 58,000 |
| Building Permits | 3,720 |
| Other Permits, Licenses & Fees | 700 |
| **FROM STATE** | |
| Shared Revenue & Room | 0 |
| Room & Meals | 16,607 |
| Highway Block Grant | 15,279 |
| Other - RR Tax | 130 |
| **CHARGES FOR SERVICES** | |
| Landfill - Sale recyclables & PAYT | 6,000 |
| Other Charges - Plowing, Burial Fees | 1,000 |
| **MISCELLANEOUS REVENUES** | |
| Sale of Municipal Property | 2,400 |
| Interest on Investments | 100 |
| Other - Dividends, Insurance Reimb, grant, etc. | 4,200 |
| **INTERFUND OPERATING TRANSFERS IN** | |
| Capital Reserve Funds | 17,764 |
| Cemetery Trust Funds | 100 |
| **OTHER FINANCING SOURCES** | |
| Proceeds from Long-term note | 0 |
| Taken from surplus to reduce taxes | 20,000 |
| Voted from surplus to Cemetery Maintenance CR | 0 |
| **TOTAL** | **$ 217,960** |

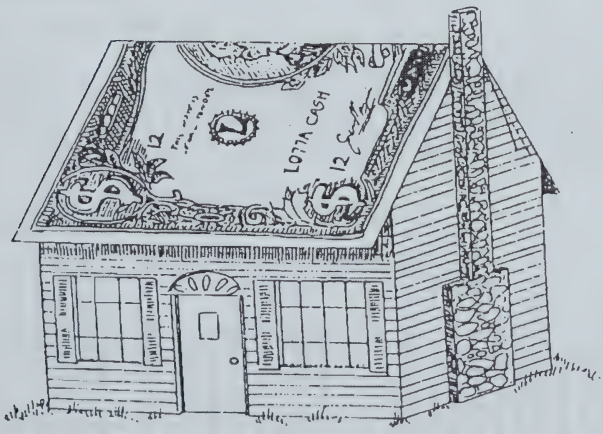
| | |
|---|---|
| **TAX RATE COMPUTATION** | |
| Total Town Appropriations | 452,590 |
| Less: Revenues | 217,960 |
| Less: Shared Revenue | 0 |
| Add: Overlay | 27,119 |
| War Services Credits | 4000 |
| Net Town Appropriation | 265,749 |
| Net Local Regional School Tax Assessment | 439,691 |

| | |
|---|---|
| State Education Tax Assessment | 109,591 |
| Net County Tax Assessment | 305,576 |
| Total of Town, School & County | $1,120,607 |
| Less: War Service Credit | -4,000 |
| | |
| Property Taxes to be raised | $1,116,607 |
| | |
| Net Assessed Valuation | $82,004,286 |
| Assessed Valuation- no utilities | $50,458,086 |

The tax rate breaks down as follows:

| | |
|---|---|
| **Town:** | **$ 3.24 per $ 1,000** |
| **Local School:** | **$ 5.36 per $ 1,000** |
| **State School:** | **$ 2.17 per $ 1,000** |
| **County:** | **$ 3.73 per $ 1,000** |
| | |
| **Total** | **$ 14.50 per $ 1,000** |

Note: Shelburne's equalized valuation ratio for 2011 was 100%



## COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES

| Title of Appropriation | Amount of Appropriation | Expenditures | Unexpended Balances | Overdrafts |
|---|---|---|---|---|
| Executive | $ 26,975.00 | $ 26,095.46 | $ 879.54 | $ 0.00 |
| Elec.,Reg.& V. Stat. | 7,470.00 | 5,776.59 | 1,693.41 | 0.00 |
| Financial Admin. | 18,903.00 | 20,058.92 | 0.00 | 1,155.92 |
| Legal Expense | 4,000.00 | 1,215.98 | 2,784.02 | 0.00 |
| Revaluation of Property | 6,200.00 | 4,777.44 | 1,422.56 | 0.00 |
| Employee Benefits | 48,962.00 | 46,923.28 | 2,038.72 | 0.00 |
| Planning & Zoning | 2,780.00 | 1,948.90 | 831.10 | 0.00 |
| General Government Buildings | 43,900.00 | 46,311.53 | 0.00 | 2,411.53 |
| Cemeteries | 4,050.00 | 2,992.77 | 1,057.23 | 0.00 |
| Insurance | 13,000.00 | 12,279.79 | 720.21 | 0.00 |
| Regional Association | 542.00 | 541.62 | 0.38 | 0.00 |
| Police | 14,000.00 | 3,036.69 | 10,963.31 | 0.00 |
| Ambulance | 10,623.00 | 10,622.16 | 0.84 | 0.00 |
| Fire | 14,650.00 | 17,296.07 | 0.00 | 2,646.07 |
| Building Inspection | 2,500.00 | 1,405.66 | 1,094.34 | 0.00 |
| Emergency Management | 2,550.00 | 1,405.40 | 1,144.60 | 0.00 |
| Dispatch | 2,655.00 | 2,654.01 | 0.99 | 0.00 |
| Highway | 52,000.00 | 54,644.12 | 0.00 | 2,644.12 |
| Solid Waste Disposal | 37,300.00 | 45,563.10 | 0.00 | 8,263.10 |
| Health Agencies | 380.00 | 379.00 | 1.00 | 0.00 |
| Animal Control | 200.00 | 0.00 | 200.00 | 0.00 |
| Welfare | 5,000.00 | 1,409.59 | 3,590.41 | 0.00 |
| Parks & Recreation | 4,750.00 | 2,225.88 | 2,524.12 | 0.00 |
| Library | 1,800.00 | 1,800.00 | 0.00 | 0.00 |
| Memorial Forest | 400.00 | 210.00 | 190.00 | 0.00 |
| Conservation Commission | 1,000.00 | 1,000.00 | 0.00 | 0.00 |
| Principal - Long Term Note | 20,000.00 | 20,000.00 | 0.00 | 0.00 |
| Interest - Long Term Note | 700.00 | 368.20 | 331.80 | 0.00 |
| Interest - Tax Anticipation Note | 800.00 | 0.00 | 800.00 | 0.00 |
| Family Resource Center | 1,000.00 | 1,000.00 | 0.00 | 0.00 |
| Gorham Community Learning Ctr. | 1,500.00 | 1,500.00 | 0.00 | 0.00 |
| Skid Steer | 20,000.00 | 0.00 | 20,000.00 | 0.00 |
| Revaluation | 23,000.00 | 23,000.00 | 0.00 | 0.00 |
| To Capital Reserve Funds | 42,500.00 | 42,500.00 | 0.00 | 0.00 |
| To Expendable Trust Fund | 16,500.00 | 16,500.00 | 0.00 | 0.00 |
| TOTAL | 452,590.00 | 417,442.16 | 52,268.58 | 17,120.74 |

# TOWN CLERKS REPORT

| | |
|---|---|
| Motor Vehicle Fees | 59,017.00 |
| Auto Titles | 170.00 |
| Auto Transfers | 130.00 |
| Birth Certificates | 15.00 |
| Death certificates | 25.00 |
| Dog Licenses | 554.00 |
| Dog Fines | 13.00 |
| Vital Statistics | 15.00 |
| Checklist copies | 27.50 |
| UCCs | 30.00 |
| **Total** | **$ 59,996.50** |

Rodney Hayes, Town Clerk

# SCHEDULE OF TOWN PROPERTY

| | |
|---|---|
| Town Hall, Land & Buildings | 247,600.00 |
| Contents | 50,000.00 |
| Library | 25,000.00 |
| Police Department | 3,500.00 |
| Fire Dept. Land, Building | 62,800.00 |
| Equipment | 99,250.00 |
| Highway Dept. Land, Buildings | 62,800.00 |
| Equipment | 353,248.00 |
| Materials & Supplies | 6,000.00 |
| Chester C. Hayes Memorial Park | 75,100.00 |
| Park Pavilion, etc. | 10,600.00 |
| Town Memorial Forest & Evans Cemetery | 126,900.00 |
| Property - 2 lots | 97,800.00 |
| Wheeler & Leadmine Cemeteries | 85,500.00 |
| Peabody House & Land | 127,700.00 |
| Contents | 10,000.00 |
| Landfill Buildings | 46,600.00 |
| Equipment | 25,300.00 |
| Town Landfill Site | 112,900.00 |
| **Total** | **$1,628,598.00** |

# TAX COLLECTOR'S REPORT
## Summary of Tax Accounts
## Fiscal Year Ended December 31, 2011

**DEBITS**

**UNCOLLECTED AT THE BEGINNING OF THE YEAR**

| | 2011 | 2010 | 2009+ |
|---|---|---|---|
| Property Taxes: | | 25,746.18 | 0.00 |
| Excavation Tax: | | 0.00 | 0.00 |
| Yield | | 0.00 | 0.00 |
| Prior Years' Credit | (434.18) | | |
| This Year New Credits | (667.50) | | |

**TAXES COMMITTED DURING THIS FISCAL YEAR**

| | | |
|---|---|---|
| Property Taxes: | 1,116,956.00 | 0.00 |
| L U Change Tax: | 14,526.40 | 0.00 |
| Yield Taxes: | 7,780.12 | 0.00 |
| Excavation Tax: | 15.68 | 0.00 |

**OVERPAYMENT REFUNDS**

| | | | |
|---|---|---|---|
| Interest –Late Tax | 538.17 | 1,965.29 | |
| **TOTAL DEBITS:** | **$1,138,714.69** | **27,711.47** | **0.00** |

**CREDITS**

**REMITTED TO TREASURER DURING THIS FISCAL YEAR**

| | 2011 | 2010 | 2009+ |
|---|---|---|---|
| Property Taxes | 1,091,223.12 | 14,897.43 | 0.00 |
| LU Change | 12,526.40 | 0.00 | 0.00 |
| Yield Taxes: | 7,780.12 | 0.00 | 0.00 |
| Interest/Penalties: | 538.17 | 1,965.29 | 0.00 |
| Excavation Tax: | 15.68 | 0.00 | 0.00 |
| Conversion to Lien: | 0.00 | 10,816.95 | 0.00 |
| Pri yr Overpay Assign | (434.18) | 0.00 | 0.00 |

**ABATEMENTS MADE DURING THIS FISCAL YEAR**

| | | | |
|---|---|---|---|
| Property Taxes: | 283.00 | 31.80 | 0.00 |
| Yield Tax | 0.00 | 0.00 | 0.00 |

**UNCOLLECTED AT THE END OF THE FISCAL YEAR**

| | | | |
|---|---|---|---|
| Property Taxes: | 25,449.88 | 0.00 | 0.00 |
| LU Change Taxes | 2,000.00 | 0.00 | 0.00 |
| Yield Taxes | 0.00 | 0.00 | 0.00 |
| P. Tax Credit Bal | (667.50) | 0.00 | 0.00 |
| **TOTAL CREDITS:** | **$1,138,714.69** | **27,711.47** | **0.00** |

**DEBITS**

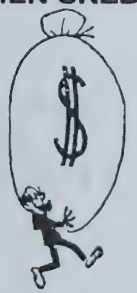
**UNREDEEMED & EXECUTED LIENS**

| | 2011 | 2010 | 2009 | 2008+ |
|---|---|---|---|---|
| Unredeemed: | 0.00 | 7,542.30 | 4,331.55 | 4,592.84 |
| Liens Executed: | 0.00 | 11,905.58 | 0.00 | 0.00 |
| Unredeemed Elderly | 0.00 | 0.00 | 0.00 | 0.00 |
| Elderly Liens Execut | 0.00 | 0.00 | 0.00 | 0.00 |
| Interests & Costs Collected | 0.00 | 356.46 | 890.99 | 1,130.87 |
| **TOTAL LIEN DEBITS:** | **0.00** | **12,262.04** | **6,626.60** | **5,723.71** |

**CREDITS**

**REMITTED TO TREASURER DURING THIS FISCAL YEAR**

| | 2011 | 2010 | 2009 | 2008+ |
|---|---|---|---|---|
| Redemptions: | 0.00 | 7,542.30 | 4,331.55 | 4,592.84 |
| Interest./Costs: | 0.00 | 356.46 | 890.99 | 1,130.87 |
| Abatements: | 0.00 | 0.00 | 0.00 | 0.00 |
| Liens Deeded: | 0.00 | 0.00 | 0.00 | 0.00 |
| Bal - Year End: | 0.00 | 4,363.28 | 1,404.06 | 0.00 |
| **TOTAL LIEN CREDITS:** | **0.00** | **12.262.04** | **6,626.60** | **5.723.71** |



If anyone is having problems paying their taxes. Please call for more information on exemptions and credits that are available.

It should be noted that the date to apply for any exemption is April 15th.

Rodney Hayes, Tax Collector

# TREASURER'S REPORT

## Checking Account

| | |
|---|---|
| **Opening Balance 1/1/11** | **49,401.65** |
| Revenues | 1,299,319.55 |
| Transfers from other accounts | 305,031.82 |
| Expenditures | (1,276,583.76) |
| Transfers to other accounts | (311,529.32) |
| **Balance 12/31/11** | **$65,639.94** |

## Conservation Commission Savings Account

| | |
|---|---|
| **Opening Balance 1/1/11** | **3,637.34** |
| Interest earned | 8.62 |
| Transfer from other accounts | 825.00 |
| **Balance 12/31/11** | **$ 4,470.96** |

## Money Market – Northway Bank

| | |
|---|---|
| **Opening Balance 1/1/11** | **147,795.93** |
| Transfer from other accounts | 260,000.00 |
| Interest earned | 38.98 |
| Transfer to other accounts | (265,000.00) |
| **Balance 12/31/11** | **$142,834.91** |

## NH Public Deposit Investment Pool

| | |
|---|---|
| **Opening Balance 1/1/11** | **42,303.15** |
| Transfer from other accounts | 79,468.01 |
| Interest earned | 14.25 |
| Transfer to other accounts | (99,163.64) |
| **Balance 12/31/11** | **$ 22,621.77** |

## Money Market Account – Laconia Bank

| | |
|---|---|
| **Opening Balance 1/1/11** | **6,237.02** |
| Interest earned | 6.24 |
| **Balance 12/31/11** | **$ 6,243.26** |

**Land Use Change Account**

| | |
|---|---|
| **Opening Balance 1/1/11** | **156.22** |
| Revenues | 12,526.40 |
| Interest Earned | 6.96 |
| **Balance 12/31/11** | **$ 12,689.58** |

**Landfill Fees Account**

| | |
|---|---|
| **Opening Balance 1/1/11** | **21,863.11** |
| Revenues | 3,221.15 |
| Transfer from other accounts | 672.50 |
| Interest Earned | 52.39 |
| **Balance 12/31/11** | **$ 25,809.15** |

**Town Forest Account**

| | |
|---|---|
| **Opening Balance 1/1/11** | **4,355.69** |
| Interest earned | 10.32 |
| Expenditures | (0.00) |
| **Balance 12/31/11** | **$ 4,366.01** |

**Total all funds on hand**
**December 31, 2011** **$ 284.675.58**

Robert F. Pinkham, Treasurer

## BALANCE SHEET - DECEMBER 31, 2011

### ASSETS

| | | | |
|---|---|---|---|
| **CASH** | | | |
| General Fund | | | 65,639.94 |
| Northway Money Market | | | 142,834.91 |
| Laconia Money Market Fund | | | 6,243.26 |
| Invest. Pool | | | 22,621.77 |
| **Cap. Res. Funds** | | | |
| H Highway | | 27,251.65 | |
| Paving | | 42,029.80 | |
| Revaluation | | 12.89 | |
| Cemetery. Maint | | 13,163.55 | |
| Peabody Museum | | 9,106.28 | |
| Cemetery Equip | | 1,645.13 | |
| Town Building | | 73,813.49 | |
| Fire Equip | | 4,089.45 | |
| Fire Truck | | 40.964.69 | |
| | | | 212,076.93 |
| Cemetery Trust Funds | | | 19,903.08 |
| Wheeler Cemetery Trust Fund | | | 12,955.49 |
| Fire Mutual Aid Expend Trust | | | 2,151.47 |
| Household Hazardous Waste Expend Trust | | | 1,022.00 |
| Vehicle Maintenance Expend Trust | | | 10,218.32 |
| Sand Gravel Expend Trust | | | 4,140.00 |
| Buildings Maintenance Expend Trust | | | 11,106.97 |
| **Funds with Dept.** | | | |
| Library | | | |
| Cking | 4,958.89 | | |
| CD | 2,590.80 | | |
| | | 7,549.69 | |
| Cons. Comm. | | 4,470.96 | |
| Land Use Change | | 12,689.58 | |
| Town Forest | | 4,366.01 | |
| Ldfill Fees | | 25,809.15 | |
| | | | 54,88.539 |
| **ACCOUNTS RECEIVABLE** | | | |
| T. Moore | | 159.00 | |
| M. Roberts | | 74.25 | |
| Landfill fees | | 20,000.00 | |
| | | | 20,233.25 |
| Uncollected taxes | | | |
| Property - 11 | | 25,449.88 | |
| Landuse Change tax | | 2,000.00 | |
| Tax Liens | | 5,767.34 | |
| | | | 33,217.22 |
| **TOWN PROPERTY** | | | |
| Land & Buildings | | 1,141,300.00 | |
| Equipment | | 481,298.00 | |
| Inv. & Supplies | | 6,000.00 | |
| | | | 1,628,598.00 |
| **TOTAL ASSETS** | | | **$2,247,848.00** |

## BALANCE SHEET - DECEMBER 31, 2011

### LIABILITIES & NET WORTH

| | | |
|---|---|---|
| **ACCOUNTS PAYABLE** | | |
| School Distr. | 79,282.00 | |
| NH Retire System | 1,802.13 | |
| IRS | 4,047.38 | |
| Town of Gorham - Dispatch | 663.50 | |
| Town of Gorham-PD | 1,131.83 | |
| Carlisle Survey Consultants | 300.00 | |
| Treas. State of NH- vit. Stats | 22.00 | |
| Treas. State of NH - fuel | 57.87 | |
| | | 87,645.76 |
| OVERLAY | | 39,306.12 |
| **MONIES ENCUMBERED FOR DEPARTMENTS** | | |
| Meadows Bridge | | 300.00 |
| Tax overpayments | | 667.50 |
| Environmental Projects | | 2,003.45 |
| Emergency Mgmt Grant | | 2,100.00 |
| Municipal Agent Money | | 5,000.00 |
| Skid Steer | | 20,000.00 |
| **CR FUNDS** | | |
| H Highway | 27,251.65 | |
| Paving | 42,029.80 | |
| Revaluation | 12.89 | |
| Cem. Maint. | 13,163.55 | |
| Peabody Farm | 9,106.28 | |
| Cem. Equip. | 1,145.13 | |
| Town Bldg | 73,813.49 | |
| Fire Equip | 4,089.45 | |
| Fire Truck | 40,964.69 | |
| | | 212,076.93 |
| CEMETERY TRUST FUNDS | | 19,903.08 |
| WHEELER TRUST FUND | | 12,955.49 |
| EXPENDABLE TRUST FUNDS | | |
| Fire Mutual Aid | | 2,151.47 |
| HH Waste | | 1,022.00 |
| Vehicle Maint | | 10,218.32 |
| Sand/Gravel | | 4,140.00 |
| Bldg Maint. | | 11,106.97 |
| **REVOLVING FUNDS** | | |
| Library | 7,549.69 | |
| Cons. Comm. | 4,470.96 | |
| Land Use Change | 12,689.58 | |
| Town Forest | 4,366.01 | |
| Ldfill Fees | 25,809.15 | |
| | | 54,885.39 |
| **NET WORTH** | | **1,628,598.00** |
| **SURPLUS** | | **133,767.52** |
| **TOTAL LIABILITIES & NET WORTH** | | **2,247,848.00** |

# TOWN OFFICERS SALARIES

| OFFICE | 2011 | 2012 |
|---|---|---|
| Selectpersons(3) | $1,500 | $1,500 |
| Town Clerk | $11.75/hr | $12.00/hr |
| Deputy Town Clerk | $80 | $80 |
| Moderator | $80/election | $80/election |
| Supervisors of Checklist(3) | $10/sitting + $60/election | $10/sitting + $60/election |
| Ballot Clerks(2) | $40/election | $40/election |
| Treasurer | $1,000 | $1,000 |
| Deputy Treasurer | $80 | $80 |
| Tax Collector | $3,200 + training | $3,200 + training |
| Deputy Tax Coll. | $80 | $80 |
| Auditor | $800 | $800 |
| Trustees of Trust Funds(3) | 1@ $100, 2@ $40 | 1@ $100, 2 @ $40 |
| Building Inspector | $200 +fees | $200+ fees |
| Librarian | $200 | $200 |
| Children's Librarian | $100 | $100 |

## SUMMARY OF REVENUES

| | |
|---|---|
| Revenue from Tax Collector | 1,159,275.67 |
| Revenue from Town Clerk | 59,996.50 |
| From State and Federal Government | 74,028.66 |
| From Local Sources | 19,131.15 |
| Miscellaneous | 1,956.56 |
| From CR & Trusts | 39,468.01 |
| **TOTAL REVENUES** | **$ 1,353,856.55** |

## SUMMARY OF EXPENDITURES

| | |
|---|---|
| General Government | 166,068.00 |
| Public Safety | 34,323.66 |
| Highway Department | 54,586.25 |
| Sanitation | 45,563.10 |
| Health/Welfare | 1,788.59 |
| Culture & Recreation | 4,235.88 |
| Conservation Commission | 175.00 |
| Debt Service | 20,368.20 |
| Payment to Capital Reserve | 42,500.00 |
| Payment to Expendable Trust | 16,631.82 |
| County Budget | 305,576.00 |
| School District | 583,333.00 |
| Tax Lien | 11,905.58 |
| Encumbered Money | 12,153.15 |
| Family Resource Center | 1,000.00 |
| Gorham Community Learning Center | 1,500.00 |
| Revaluation | 23,000.00 |
| Miscellaneous | 19,788.67 |
| **TOTAL** | **$ 1,344,496.90** |

# DETAILED STATEMENT OF REVENUES

| | |
|---|---|
| **TAX COLLECTOR** | |
| Property Taxes | 1,106,120.55 |
| Property taxes – overpayments | 667.50 |
| Interest-property taxes | 2,503.46 |
| Excavation Tax | 15.68 |
| Yield Taxes | 7,780.12 |
| Land Use Change Tax | 12,526.40 |
| Interest – Land Use Change | 0.00 |
| Interest – Yield Tax | 0.00 |
| Tax Sale Redemption | 16,466.69 |
| Conversion to lien | 10,816.95 |
| Interest-tax lien | 2,378.32 |
| | **1,159,275.67** |
| **TOWN CLERK** | |
| Motor Vehicle Registration | 59,017.00 |
| Motor Vehicle Titles | 170.00 |
| Motor Vehicle Transfers | 130.00 |
| Checklist copies | 27.50 |
| Dog Licenses | 554.00 |
| Dog fines | 13.00 |
| Vital Statistics | 55.00 |
| Pole License | 0.00 |
| UCC'S | 30.00 |
| | **59,996.50** |
| **STATE OF NH & FEDERAL GOVERNMENT** | |
| NH Highway Block Grant | 15,279.27 |
| Meals & Room Tax | 16,607.46 |
| Railroad Tax | 130.10 |
| FEMA –Hurricane Irene | 2,427.83 |
| Fed Forest | 39,584.00 |
| | **74,028.66** |
| **FEES AND PERMITS** | |
| Building Permits | 3,855.00 |
| Pistol Permits | 40.00 |
| Planning Board | 150.00 |
| | **4,045.00** |

| | |
|---|---|
| **CHARGE FOR SERVICES** | |
| Snow Plowing & Sanding | 300.00 |
| Burial Fees* | 1,400.00 |
| **10 Accts Receivable- $50.00* | **1,700.00** |
| | |
| **INCOME FROM DEPARTMENTS** | |
| Garbage Bags | 6,405.00 |
| Transfer Station Fees (Transfer to Ldfill Fees Acct) | 685.00 |
| Recycling Income (Transfer to Ldfill Fee Acct ) | 3,221.15 |
| | **10,311.15** |
| **INTEREST** | |
| All Accounts | **137.76** |
| | |
| **MISCELLANEOUS** | |
| Copy Fees | 75.00 |
| Refunds & Reimbursements | 563.80 |
| Sale of Town Property ( Cemetery lots) | 3,000.00 |
| Welfare lien payoff | 1,000.00 |
| Donation from Woldman Biathlon | 100.00 |
| Donations for Town Hall use | 155.00 |
| | **4,893.80** |
| **OTHER FINANCING SOURCES** | |
| Withdraw Trust funds* | 24,468.81 |
| Withdraw from Capital Reserve Funds* | 14,999.20 |
| | **39,468.01** |

**This was done as a transfer between accounts in the Investment pool and does not show in the checkbook income.*

**TOTAL RECEIPTS ALL SOURCES** **$1,353,856.55**

# DETAILED SCHEDULE OF EXPENDITURES

## *GENERAL GOVERNMENT*

### EXECUTIVE – 4130

| | |
|---|---|
| Ads | |
| The Daily Sun | 157.50 |
| Conference& Meetings | |
| Local Government Center | 65.00 |
| Dues & Publications | |
| NE Resource Recovery Association | 19.20 |
| NH Municipal Association | 603.61 |
| NH Association of Assessing Officials | 20.00 |
| NH Municipal Manager Association | 50.00 |
| Lexis Nexus Matthew Bender Co., Inc. | 403.17 |
| | 1,095.98 |
| Equipment | |
| Staples, new fax/color printer/scanner | 279.98 |
| Mileage | |
| Jo Carpenter | 93.54 |
| Postage | 322.30 |
| Repairs | |
| Lyndonvile Office Supply - copier contract | 325.00 |
| Salaries | |
| Selectmen, Moderator, Adm. Assistant. | 20,769.55 |
| Supplies | |
| Staples, various supplies | 270.36 |
| Sun World, envelopes | 50.00 |
| Jo Carpenter, reimb. various supples | 43.58 |
| Dynatics – wifi hook up | 71.00 |
| McAfee | 79.99 |
| WalMart – part of TV cost, USB hub | 252.88 |
| | 767.81 |
| Miscellaneous | |
| Avitar Associates, tax map | 1,000.00 |
| Minuteman Press, town report | 513.80 |
| North Country Elderly Programs | 400.00 |
| Jerry Baker, retirement gift | 250.00 |
| Berlin City Bank, safe deposit box | 55.00 |
| | 2,218.80 |

| | |
|---|---|
| **TOTAL** | **26,095.46** |

**ELECTION, REGISTRATION & VITAL STATISTICS - 4140**

| | |
|---|---|
| Ads | |
| The Daily Sun | 601.00 |
| Dues & Publications | |
| NE Assn of City & Town Clerks | 40.00 |
| NH City & Town Clerks' Association | 20.00 |
| | 60.00 |
| Remit Dog License Fees to State | |
| Treasurer, State Of NH (09 & 10 fees) | 0.00 |
| Mileage | 0.00 |
| Postage | |
| Postmaster, Gorham, NH | 27.50 |
| Rodney Hayes, reimb. postage | 4.06 |
| | 31.56 |
| Salaries | |
| Wages, town clerk, dep. town clerk, election officials | 4,726.03 |
| Supplies | |
| Primedia Price Digests, motor vehicle books | 129.00 |
| McAfee, renewal | 79.99 |
| IDS, dog tags | 56.01 |
| | 265.00 |
| Vital Record Fees | |
| Treasurer, State of NH | 29.00 |
| **TOTAL** | **$ 5,712.59** |

**Accts Payable of $64.00 & $5,000 for Municipal Agent set up still held*

**FINANCIAL ADMINISTRATION - 4150**

| | |
|---|---|
| Ads | |
| The Daily Sun | 84.00 |
| Conferences & Meetings | |
| NHGFOA Conference, Jo & Bob | 200.00 |
| NHDRA – workshop on Current Use | 10.00 |
| LGC – Budget Conference | 40.00 |
| | 250.00 |
| Deeds | |
| Registry of Deeds | 60.64 |
| Dues & Publications | |

| | |
|---|---|
| NH Tax Collector's Association. | 40.00 |
| NH GFOA | 50.00 |
| | 90.00 |
| Forester | |
| Haven Neal Forestry Services | 280.00 |
| Mileage | |
| Robert Pinkham | 34.20 |
| Jo Carpenter | 83.70 |
| | 117.90 |
| Postage | |
| Postmaster, Gorham, NH | 593.73 |
| Jo Carpenter | 2.28 |
| | 596.01 |
| Salaries | |
| Wages - Tax Collector, & Deputy, Adm Asst, Treasurer & Deputy, Auditors, Trustees of Trust Funds | 15,162.88 |
| Software Support | |
| Avitar Associates | 2,088.00 |
| Supplies | |
| Intuit, payroll service & supplies | 690.97 |
| Staples | 266.14 |
| G. Neil, labor posters | 59.99 |
| Robert Pinkham, reimb. expense - | 5.44 |
| NH Poster Compliance | 69.00 |
| Avitar, tax bills | 57.96 |
| Kevin Carpenter, reimb. purchase of Quickbooks | 179.99 |
| | 1,329.49 |
| **TOTAL** | **20,058.92** |
| **REVALUATION OF PROPERTY – 4152** | |
| Avitar | **4,438.39** |
| *Accts Payable of $339.05* | |
| **LEGAL EXPENSES - 4153** | |
| Waystack Frizzell | **1,215.98** |
| **PERSONNEL ADMINISTRATION - 4155** | |
| Social Security & Medicare - town's share | 7,614.93 |
| NH Unemployment Comp. | 500.00 |
| LGC HealthTrust - Dental | 1,458.06 |
| Primex Health 1/1 – 6/30/2011 | 13,075.32 |

| | |
|---|---|
| LGC HealthTrust – Health 7/1 – 12/31/2011 | 13,928.64 |
| LGC HealthTrust - S.T. Disability | 605.16 |
| LGC HealthTrust – L.T. Disability | 720.11 |
| NH Retirement System | 6,469.33 |
| LRG Healthcare | 50.00 |
| Weeks Medical Center – DOT physical | 99.50 |
| **TOTAL** | **44,521.05** |

*Accounts Payable of $ 2,402.23*

**PLANNING & ZONING - 4191**

| | |
|---|---|
| Ads | |
| The Daily Sun | 210.00 |
| Conferences & Meetings | |
| Local Government Center | 65.00 |
| Mileage | |
| Jo Carpenter | 60.30 |
| Postage | |
| Postmaster, Gorham, NH | 176.80 |
| Salaries | |
| Wages - Secretary | 673.16 |
| Supplies | |
| WalMart, part of cost of TV | 663.00 |
| North Country Council, land use book | 15.00 |
| | 678.00 |
| Recording Fees | |
| Coos County Registry | 36.64 |
| **TOTAL** | **1,899.90** |

*Accounts Payable of $49.00*

**GENERAL GOVERNMENT BUILDINGS - 4194**

| | |
|---|---|
| Salaries | |
| Wages, janitor, Public Works Foreman & Helper | 2,953.25 |
| Supplies | |
| Jo Carpenter, reimb. wreath | 35.00 |
| NES Fire & Safety, test & replace fire extinguishers | 538.00 |
| Rockingham Electric | 10.93 |
| WalMart | 38.24 |
| White Mountain Lumber, library project | 247.51 |
| Color Works, paint, - library project | 58.58 |
| Mountain Greenery, flowers | 65.75 |

| | |
|---|---|
| Priscilla Meyers, reimb. expense | 143.93 |
| Dynatics, wire building for internet | 1,146.00 |
| Gorham Hardware | 8.00 |
| Ken Simonoko, reimb. supplies | 5.98 |
| B. Pinkham, reimb, supplies | 38.75 |
| | 2,336.67 |
| Repairs | |
| Munce's Burner Service | 84.95 |
| North Woods Heating, town hall furnace | 314.50 |
| Gorham Oil | 331.81 |
| Peppy's Electric | 70.00 |
| MB Electric | 420.07 |
| Flynn Carpentery | 90.00 |
| | 1,311.33 |
| Utilities & Fuel | |
| PSNH, electric bills | 5,189.45 |
| Munce's Superior, diesel, kerosene, heating oil | 21,965.64 |
| Gorham Oil, heating oil & propane | 6,459.68 |
| Our Town Energy, membership | 80.00 |
| Trea. State of NH, boiler insp | 150.00 |
| Treas. State of NH, water tests | 72.00 |
| H.E. Bergeron Engineers | 2,471.70 |
| FairPoint Communications | 1,548.30 |
| Time Warner Cable | 1,638.51 |
| NCIA | 135.00 |
| | 39,710.28 |
| **TOTAL** | **46,311.53** |
| **CEMETERIES - 4195** | |
| Fuel | |
| NH DOT | 250.42 |
| Salaries | |
| Wages | 2,100.23 |
| Repairs | |
| E&S Rental, repair trimmer | 25.25 |
| Double T Fence, fence parts | 131.82 |
| | 157.07 |
| Supplies | |
| F.B. Spaulding | 452.30 |
| E&S Rental, oil for trimmer | 8.75 |

| | |
|---|---|
| Ken Simonoko, reimb. expense | 24.00 |
| | 485.05 |
| **TOTAL** | **2,992.77** |
| **INSURANCE - 4196** | |
| Workers Compensation | 3,340.00 |
| NHMA Property Liability Ins. | 8,939.79 |
| **TOTAL** | **12,279.79** |
| **REGIONAL ASSOCIATION - 4197** | |
| North Country Council, dues | **541.62** |

## *PUBLIC SAFETY*

| | |
|---|---|
| **POLICE - 4210** | |
| Town of Gorham PD | |
| **TOTAL** | **1,904.86** |
| *Accounts Payable of $1331.83* | |
| **AMBULANCE - 4215** | |
| Town of Gorham | **10,622.16** |
| **FIRE DEPARTMENT - 4220** | |
| Dues & Publications | |
| NH Assn of Fire Chiefs | 75.00 |
| 1st Responder News (2yr. subscription) | 130.00 |
| NH Retirement System | 84.00 |
| NH State Firemen's Assoc. | 300.00 |
| | 589.00 |
| Equipment Testing | |
| Industrial Protective Services (test SCBA's) | 270.00 |
| Gasoline | |
| NH DOT | 221.74 |
| Mileage | |
| Warren Hayes | 38.70 |
| William Davenport | 50.00 |
| | 88.70 |
| Mutual Aid | |
| Northern NH Mutual Aid(includes HazMat team) | 0.00 |
| Salaries | |
| Fires | 778.18 |

| | |
|---|---|
| Training - Local | 3,413.26 |
| Forest Fire Training | 0.00 |
| Forest Fires | 0.00 |
| Certified Training | 0.00 |
| Accidents | 539.09 |
| Ambulance Calls | 143.15 |
| Inspections | 194.00 |
| Rescues | 0.00 |
| Repair | 81.40 |
| Clerical | 0.00 |
| Meetings | 161.95 |
| Mutual Aid | 889.85 |
| Flood | 548.40 |
| Traffic Control | 0.00 |
| Grant | 0.00 |
| Fuel spills | 0.00 |
| Other | 272.60 |
| | 7,021.88 |
| Repair | |
| Industrial Protective Services | 157.00 |
| Langlands Electric | 335.00 |
| McDevitt Truck | 2,570.18 |
| Sears | 108.97 |
| T&B sheet Metal | 225.00 |
| Bond Auto Parts | 313.65 |
| | 3,709.80 |
| State Inspections | |
| McDevitt Truck | 556.50 |
| Supplies | |
| Bill Davenport – Reimb. cost of pipe | 288.17 |
| Robert Langlands – Reimb. cord reel | 17.84 |
| White Mountain Lumber | 31.75 |
| NES Fire & Safety | 221.00 |
| Ossipee Mountain Electronics | 243.01 |
| Fastenal | 103.10 |
| Sears – ½ air compressor | 513.00 |
| Bond Auto Parts | 36.91 |
| | 1,454.78 |
| Training Costs | |
| Treasurer, State of NH (Firefighter I – 2 people) | 1,300.00 |

| | |
|---|---|
| Vehicle Use | |
| Warren Hayes | 82.67 |
| | |
| Other | |
| NH Dept of Environmental Services - fine | 2,000.00 |
| **TOTAL** | **17,295.07** |
| | |
| **BUILDING INSPECTION – 4240** | |
| Dues & Publications | |
| International Code Council | 125.00 |
| Salaries | |
| Building Inspector, salary | 200.00 |
| Building Inspector, salary from fees | 705.00 |
| | 905.00 |
| Postage | |
| Postmaster, Gorham, NH | 11.65 |
| Other | |
| Quest Technologies, calibrate meter | 364.01 |
| | |
| **TOTAL** | **1,405.66** |
| | |
| **DISPATCH SERVICE - 4250** | |
| Town of Gorham | **1,990.51** |
| *Accts Payable of $663.50* | |
| | |
| **EMERGENCY MANAGEMENT – 4290** | |
| Fast Squad | |
| Wages for calls | 75.00 |
| LifeSavers, Inc. AED batteries | 268.20 |
| Airgas East, lease & oxygen | 150.00 |
| George Corriveau, reimb. expense | 184.87 |
| | 678.07 |
| Supplies | |
| Ossipee Mountain Electronics | 121.50 |
| Stan Judge, Reimb. expense | 12.83 |
| | 134.33 |
| Other | |
| American Red Cross | 173.00 |
| Public NH Television | 120.00 |
| | 293.00 |

| | |
|---|---|
| **TOTAL** | **1,105.40** |

*Accounts Payable of $300.00*

## *HIGHWAYS & STREETS*

### HIGHWAY DEPARTMENT - 4312

| | |
|---|---|
| Cell phone | |
| U.S. Cellular | 755.21 |
| Dues and Publications | |
| NH Road Agent Association | 20.00 |
| Gas | |
| NHDOT | 1,284.60 |
| Repairs | |
| McDevitt Truck | 115.67 |
| Lowe's Service Station, towing | 1,500.00 |
| Leon Costello Co., align pick up | 75.00 |
| Gorham Spring & Radiator | 3,076.91 |
| South-Worth Milton CAT | 90.00 |
| | 4,857.58 |
| Salaries | |
| Wages - Highway Dept. | 39,863.92 |
| State Inspection | |
| Gorham Spring & Radiator | 180.00 |
| Supplies | |
| Leon Costello Co. , tires for pick up | 1,200.00 |
| Sanel Auto Parts | 2,199.35 |
| Airgas East | 104.67 |
| Ken Simonoko, reimburse expense | 41.98 |
| Howard P. Fairfield, Inc. | 1,211.84 |
| Pike Industries | 1,334.11 |
| Sears, ½ air compressor | 512.99 |
| | 6,604.94 |
| Other | |
| Landscaping by Stiles | 300.00 |
| Davis Tree Service | 720.00 |
| | 1,020.00 |
| **TOTAL** | **54,586.25** |

*Accts Payable of $ 57.87*

## *SANITATION*

| | |
|---|---|
| **SOLID WASTE DISPOSAL – 4324** | |
| Mt. Carberry Fees | |
| AVRRDD Mount Carberry Landfill | 15,170.14 |
| Gasoline | |
| NHDOT | 155.60 |
| Salaries | |
| Wages - Transfer Station | 21,256.69 |
| Septage Fee | |
| Town of Gorham | 500.00 |
| Supplies | |
| Munce's Propane | 85.50 |
| Brown Packaging | 434.71 |
| | 520.21 |
| Water Testing & Ground Permit | |
| Sevee & Maher Engineers | 7,835.46 |
| Other | |
| Treasurer, State of NH, licenses | 125.00 |
| **TOTAL** | **45,563.10** |

## *HEALTH/WELFARE*

| | |
|---|---|
| **PEST CONTROL – 4414** | **0.00** |
| **HEALTH AGENCIES - 4415** | |
| Northern Human Services | **379.00** |
| **WELFARE - 4442** | |
| Tri-County CAP | 300.00 |
| Welfare Case 1, rent | 600.00 |
| Welfare Case 2, electric bill & propane | 509.59 |
| **TOTAL** | **1,409.59** |

## *CULTURE & RECREATION*

| | |
|---|---|
| **PARKS & RECREATION - 4520** | |
| Gasoline | |
| NHDOT | 327.60 |
| Repairs | |
| E&S Rental | 25.00 |

| | |
|---|---|
| Salaries | |
| Wages, Park Department | 848.77 |
| Supplies | |
| Bev Pinkham, flowers & soil | 15.76 |
| E&S Rental, oil for trimmer | 8.75 |
| | 24.51 |
| Other | |
| Town of Gorham - recreation fee | 1,000.00 |
| **TOTAL** | **2,225.88** |

**LIBRARY - 4550**

| | |
|---|---|
| Salaries | |
| Wages - Librarians | 300.00 |
| Other | |
| Library Appropriation | 1,500.00 |
| **TOTAL** | **1,800.00** |

**MEMORIAL FOREST - 4590**

| | |
|---|---|
| Salaries | |
| Wages | 210.00 |
| **TOTAL** | **210.00** |

## *CONSERVATION*

**CONSERVATION COMMISSION - 4611**

| | |
|---|---|
| Dues & Publications | |
| NH Assoc. of Cons. Comm. - dues | 175.00 |
| **TOTAL** | **175.00** |

*Balance of appropriation transferred to CC Savings Acct*

## *DEBT SERVICE*

| | |
|---|---|
| **PRINCIPAL LONG TERM NOTE – 4711** | **20,000.00** |
| **INTEREST LONG TERM NOTE – 4721** | **368.20** |

## *CAPITAL OUTLAY*

**CAPITAL OUTLAY - MACHINERY, VEHICLES & EQUIP. -**

| | |
|---|---|
| **TOTAL** | **0.00** |

**CAPITAL OUTLAY - BUILDINGS – 4903**

| | |
|---|---|
| **TOTAL** | **0.00** |

**CAPITAL OUTLAY - OTHER IMPROVEMENTS - 4909**

| | |
|---|---|
| Family Resource Center | 1,000.00 |
| Gorham Community Learning Center | 1,500.00 |
| Avitar, Revaluation Update | 23,000.00 |
| **TOTAL** | **25,500.00** |

***OPERATING TRANSFERS OUT***

**TRANSFER TO CAPITAL RESERVE FUND - 4915**

| | |
|---|---|
| Cemetery Equipment CR | 500.00 |
| Fire Equipment Cr | 3,000.00 |
| Heavy Highway CR | 10,000.00 |
| Town Bldg | 2,000.00 |
| Paving | 20,000.00 |
| Peabody Farm | 500.00 |
| Revaluation | 0.00 |
| Fire Truck CR | 6,500.00 |
| Cemetery Maintenance Cr | 0.00 |
| **TOTAL** | **42,500.00** |

This was done as a transfer between accounts in the Investment Pool and does not show in the checkbook expenditures.

**TRANSFER TO EXPENDABLE TRUST**

| | |
|---|---|
| Fire Mutual Aid Expendable Trust | 0.00 |
| Town Vehicle Maintenance Exp Trust | 0.00 |
| Sand/Gravel Expendable Trust | 500.00 |
| Household Hazardous Waste Exp Trust | 1,000.00 |
| Buildings Maintenance Expendable Trust | 15,000.00 |
| Wheeler Cemetery Trust, return overdraw | 131.82 |
| **TOTAL** | **16,631.82** |

This was done as a transfer between accounts in the

Investment Pool and does not show in the checkbook expenditures.

| | |
|---|---|
| **TAX LIEN** | |
| Rodney Hayes, Tax Collector | **11,905.58** |
| **COUNTY TAX - 4931** | |
| Treasurer Coos County | **305,576.00** |
| **SCHOOL DISTRICT - 4933** | |
| GRS Co-op School District | **583,333.00** |
| *Accts Payable of $79,282.00* | |
| **ENCUMBERED MONEY** | |
| NH Retirement System | 1,240.18 |
| IRS | 1,683.21 |
| Avitar | 904.12 |
| Flynn Carpentry | 2,400.00 |
| Gorham Oil Co., kerosene | 727.30 |
| Bond Auto Parts | 178.98 |
| McDevitt Truck | 20.96 |
| Staples, computer, mouse & software | 484.96 |
| Waystack Frizzell | 449.80 |
| Northern Basement Systems | 1,016.00 |
| Feld Fire | 944.23 |
| The Chimney Scrubber | 1,030.00 |
| Witmer Public Safety | 236.80 |
| Jo Carpenter, reimb gas | 19.80 |
| Treasurer, State of NH, gas | 63.42 |
| Town of Gorham, 4th qtr Dispatch | 753.39 |
| **TOTAL** | **12,153.15** |
| **MISCELLANEOUS - 4960** | |
| ST Dis, LT Dis, Dental & Health Acct | (0.65) |
| Retirement Account | 113.23 |
| FICA, Medicare & Fed Withholding | 584.34 |
| E&S Rental, basement water project | 227.00 |
| Pike Industries, basement water project | 499.56 |
| White Mountain Lumber, basement water project | 193.22 |
| Salaries, basement water project | 955.92 |
| Tanner Hill Milling & Construction, oil tanks | 2,652.37 |
| AVRRDD, HH waste payment ( refund Exp Tr) | 318.87 |

| | |
|---|---|
| Dalmatian Fire Equipment | 4,104.81 |
| Double T Fence, Wheeler fence | 9,900.00 |
| Abatements -4 refunds | 240.00 |
| **TOTAL** | **19,788.67** |
| **TOTAL ALL EXPENSES** | **$1,344,496.90** |

The way things were... February 1945

# DEPARTMENTAL REVENUES

Under the Municipal Budgeting System, each municipality must budget using gross expenses by department. The associated revenues are not permitted to be deducted to reflect the net operating expenses. In order to clarify the interrelationship of the departments' revenues and expenses, the following information is being offered.

1. **Executive** - This budget includes all of the Town's copier expenses. When used for non Town business, the Town receives compensation. The Town also receives reimbursements for certain other expenses such as public hearing expenses. **For 2011, this totaled $50.00. Some rebates and Staples rewards were also received. Miscellaneous reimbursements totaled $7.00.**
2. **Elections, etc.** - The associated revenues include fees from motor vehicle registrations, dog registrations, and UCC's. **For 2011, these fees totaled $1,246.00. Fees for checklists totaled $27.50. Fees for dog fines totaled $13.00.**
3. **Financial** - Costs of registering liens are recovered in the liening process. **For 2011 miscellaneous reimbursements totaled $25.70.**
4. **Revaluation of Property** – There were no associated revenues year.
5. **Legal** – There were no associated revenues year.
6. **Personnel Adm.** – There were no associated revenues this year.
7. **Planning** - The associated revenues include fees from the applications for site plan review, subdivision, and any associated expenses. **For 2011, these items totaled $392.00**
8. **Buildings**- Several donations were received for use of the Town Hall. **In 2011, this totaled $105.00.**
9. **Cemeteries** - This budget is partially offset by the interest received on Cemetery Perpetual care trust funds, burial fees and money withdrawn from the Cemetery Maintenance CR. **In 2011, this amount was $4,120.44. Five cemetery lots were sold.**
10. **Insurance** - This budget is partially offset by the credit received due to past history. **In 2011 there were no associated revenues.**
11. **Regional Assoc.** - There were no associated revenues.
12. **Police** – This budget is offset by revenues received for fines or services. **In 2011, $40.00 was received from gun permits.**
13. **Ambulance** - Gorham does receive revenues against their gross expenses. Our fee is calculated based upon actual usage, and their net operating expenses.
14. **Fire** - The Fire Department receives 50% reimbursement for fire warden training, forest fire fighting. Reimbursements for rescue expenses and insurance money from accidents are also received. **In 2011, this amount was $ 185.00**

15. **Building Insp.** - The building inspector's salary is partially reimbursed by the associated fees. **In 2011, this totaled $3,855.00.**
16. **Dispatch** - Our fee is calculated based upon actual historical usage. (running 3 year average). There were no associated revenues.
17. **Emergency Management – In 2011 $134.10 for the purchase of battery packs for the AED was reimbursed by the town & Country Motor Inn.**
18. **Highway** -This department does receive occasionally income from plowing and sanding and from the highway block grant from the state based upon the number of miles of town roads maintained; and some other smaller misc. items. **In 2011, the Block Grant totaled $15,279.27 Revenues for sanding were received that totaled $300.00.**
19. **Solid Waste** - This department receives income from recycling, and fees for disposal of various items, from the sale of PAYT bags and from the sale of recyclables. **In 2011, $685.00 was received from fees; $6,405.00 was received from the sale of bags; and $3,221.15 from the sale of recyclables.**
20. **Health& Animal Control – There were no associated revenues but home were found for several stray animal found in Shelburne.**
21. **Parks** - The development and some of the park maintenance is supported by the FOSR. **In 2011 no new equipment was added to the Park**
22. **Library - The library received many gifts of books. The Library is authorized to receive monetary gifts. In 2011 they received several donations of books and held two fundraisers – a Valentine's Spaghetti Supper and a yard sale**
23. **Memorial Forest** – There were no associated revenues
24. **Conservation** – There were no associated revenues
25. **Welfare – In 2011 a refund of $95.00 was received.**
26. **Principal – Long-term note** – There were no associated revenues.
27. **Interest - Long-term note** – There were no associated revenues.
28. **TAN interest**. - There were no associated revenues.
29. **Land use change fees** - This money can be used by vote of the Town, to offset a special warrant article. **In 2011 no money was available to be used.**
30. **Special Revenue Fund** – Funds from fees and sale of recyclables are deposited in this fund. The use of this money must be authorized by town meeting. **In 2011 $20,000 was authorized for the purchase of a skid steer for use at the Transfer Station.**

# SHELBURNE TRUST FUNDS

Cemetery Perpetual Care - There are 47 individual funds managed as one common trust fund.

Library Trust Fund – The Trustee of Trust Funds now hold the trust fund for the Library.

Capital Reserve Funds - There are nine active capital reserve funds. These are Cemetery Maintenance, Cemetery Equipment, Heavy Highway Equipment, Fire Truck, Town Road Paving, New Storage Building, Revaluation, Peabody Farm Museum and Fire Department Equipment

Expendable Trust Funds - There are five expendable trust funds . They are the Fire Mutual Aid Expendable Trust, Household Hazardous Waste Expendable Trust, Town Vehicle Maintenance Expendable Trust, the Sand/Gravel Expendable Trust Fund and the Buildings Maintenance Expendable Trust.

Special Trust Fund - There is one special Trust Fund - the Wheeler Cemetery Fund established by a gift of $30,214.38 to the Town from the estate of Joanne B. Harriman.

GRS Cooperative School District Funds – The Shelburne Trustees of Trust Funds were chosen at the 2005 School District Meeting to manage the 5 capital reserve funds, 3 expendable trust funds,3 scholarship funds and 1 trust fund for the GRS Cooperative School District.

Detailed accounts have been delivered to the Selectmen, Auditors, Attorney General and The Department of Revenue Administration. A summary of all accounts is listed below

# SHELBURNE TRUST FUNDS - DETAILS

| | PRINCIPAL | INCOME | TOTAL |
|---|---|---|---|
| **Library Trust Fund** | | | |
| Balance 12/31/10 | 1,368.76 | 1,220.12 | 2,588.88 |
| Income 2011 | 0.00 | 1.92 | 1.92 |
| **Balance 12/31/11** | 1,368.76 | 1,222.04 | **2,590.80** |

**Town Cemeteries Perpetual Care Trust Funds**

| | | | |
|---|---|---|---|
| Balance 12/31/10 | 10,055.00 | 9,952.36 | 20,007.36 |
| Income – 2011 | 0.00 | 16.16 | 16.16 |
| Withdrawn -2011 | (0.00) | (120.44) | (120.44) |
| **Balance 12/31/11** | 10,055.00 | 9,848.09 | **19,903.08** |

**Wheeler Cemetery Trust Fund**

| | | | |
|---|---|---|---|
| Balance 12/31/10 | 22,836.47 | 0.00 | 22,836.47 |
| Income - 2011 | 0.00 | 19.02 | 19.02 |
| Withdrawn – 2011 | (9,880.98) | (19.02) | (9,900.00) |
| **Balance 12/31/11** | 12,955.49 | 0.00 | **12,955.49** |

**Cemetery Maintenance CR**

| | | | |
|---|---|---|---|
| Balance 12/31/10 | 15,666.43 | 84.73 | 15,751.16 |
| Income – 2011 | 0.00 | 12.39 | 12.39 |
| Withdrawn – 2011 | (2,587.61) | (12.39) | (2,600.00) |
| **Balance 12/31/11** | 13,078.82 | 84.73 | **13,163.55** |

**Cemetery Equipment CR**

| | | | |
|---|---|---|---|
| Balance 12/31/10 | 1,142.00 | 3.12 | 1,145.12 |
| Income - 2011 | 500.00 | 0.01 | 500.01 |
| **Balance 12/31/11** | 1,642.00 | 3.13 | **1,645.13** |

**Heavy Highway CR**

| | | | |
|---|---|---|---|
| Balance 12/31/10 | 17,225.95 | 11.97 | 17,237.92 |
| Income - 2011 | 10,000.00 | 13.73 | 10,013.73 |
| **Balance 12/31/11** | 27,225.95 | 25.70 | **27,251.65** |

**Fire Truck CR**

| | | | |
|---|---|---|---|
| Balance 12/31/10 | 34,179.00 | 258.22 | 34,437.22 |
| Income - 2011 | 6,500.00 | 27.47 | 6,5427.47 |
| **Balance 12/31/11** | 40,679.00 | 285.69 | **40,964.69** |

**Peabody Farm Museum CR**

| | | | |
|---|---|---|---|
| Balance 12/31/10 | 8,599.67 | 0.00 | 8,599.67 |
| Income 2011 | 500.00 | 6.61 | 506.61 |
| **Balance 12/31/11** | 9,099.67 | 6.61 | **9,106.28** |

**New Storage Building CR**

| | | | |
|---|---|---|---|
| Balance 12/31/10 | 64,500.00 | 7,255.68 | 71,755.68 |
| Income 2011 | 2,000.00 | 57.81 | 2,057.81 |
| **Balance 12/31/11** | 66,500.00 | 7,313.49 | **73,813.49** |

**Town Road Paving CR**

| | | | |
|---|---|---|---|
| Balance 12/31/10 | 21,956.02 | 54.59 | 22,010.61 |
| Income 2011 | 20,000.00 | 19.19 | 20,019.19 |
| **Balance 12/31/11** | 41,956.02 | 73.78 | **42,029.80** |

**Revaluation CR**

| | | | |
|---|---|---|---|
| Balance 12/31/10 | 17,600.00 | 164.15 | 17,764.15 |
| Income 2011 | 0.00 | 12.74 | 12.74 |
| Withdrawn – 2011 | (17,587.11) | (176.89) | (17,764.00) |
| **Balance 12/31/11** | 12.89 | 0.00 | **12.89** |

**Fire Equipment CR**

| | | | |
|---|---|---|---|
| Balance 12/31/10 | 5,189.64 | 0.00 | 5,189.64 |
| Income 2011 | 3,000.00 | 4.62 | 3,004.62 |
| Withdrawal 2011 | (4,100.19) | (4.62) | (4,104.81) |
| **Balance 12/31/11** | 4,089.45 | 0.00 | **4,089.45** |

**Fire Dept. Mutual Aid Expendable Trust**

| | | | |
|---|---|---|---|
| Balance 12/31/10 | 2,140.84 | 8.78 | 2,149.62 |
| Income 2011 | 0.00 | 1.85 | 1.85 |
| **Balance 12/31/11** | 2,140.84 | 810.63 | **2,151.47** |

**Household Hazardous Waste Expendable Trust Fund**

| | | | |
|---|---|---|---|
| Balance 12/31/10 | 840.87 | 0.00 | 840.87 |
| Income 2011 | 500.00 | 0.00 | 0.00 |
| Withdrawal - 2011 | (318.87) | (0.00) | (318.87) |
| **Balance 12/31/11** | 1,022.00 | 0.00 | **1,022.00** |

**Vehicle Maintenance Expendable Trust**

| | | | |
|---|---|---|---|
| Balance 12/31/10 | 10,168.12 | 41.96 | 10,210.08 |
| Income 2011 | 0.00 | 8.24 | 8.24 |
| **Balance 12/31/11** | 10,168.12 | 41.96 | **10,218.32** |

**Sand/Gravel Expendable Trust**

| | | | |
|---|---|---|---|
| Balance 12/31/10 | 3,065.06 | 72.59 | 3,137.65 |
| Income 2011 | 1,000.00 | 2.35 | 1,002.35 |
| **Balance 12/31/11** | 4,065.06 | 74.94 | **4,140.00** |

**General Buildings Maintenance Expendable Trust**

| | | | |
|---|---|---|---|
| Balance 12/31/10 | 632.04 | 0.00 | 632.04 |
| Income – 2011 | 15,000.00 | 3.00 | 15,003.00 |
| Withdrawn – 2011 | (4,525.07) | (3.00) | (4,528.07) |

| | | | |
|---|---|---|---|
| **Balance 12/31/11** | **11,106.97** | **0.00** | **11,106.97** |

**SHELBURNE FUNDS**
**GRAND TOTAL $ 256,294.14 $ 19,870.92 $276,165.06**

**GRS Cooperative Funds (Breakdown in Coop Report)**

| | | | |
|---|---|---|---|
| Balance 12/31/10 | 887,261.55 | 4,221.75 | 891,483.30 |
| Income 2011 | 87,061.00 | 704.80 | 87,765.80 |
| Withdrawal 2011 | (226,551.52) | (422.80) | (226,974.32) |
| Balance 12/31/11 | 747,771.03 | 4,503.75 | 752,274.78 |

**ALL FUNDS HELD BY SHELBURNE TRUSTEES**
**GRAND TOTAL $1,147,777.44 ($119,337.60) $1,028,439.84**

Trustees of Trust Funds - Raymond Danforth, Robin Henne

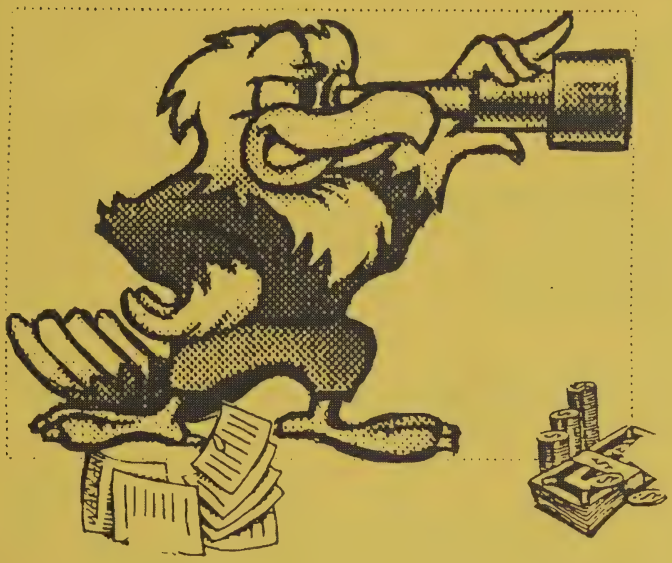
# RECONCILIATION OF OUTSTANDING LONG-TERM INDEBTEDNESS

| | |
|---|---|
| Outstanding Long-Term Debt<br>January 1, 2011 | $ 20,000.00 |
| Debt Retirement During Fiscal Year<br>Payments made during 2011 | 20,000.00 |
| **Outstanding Long-Term Debt<br>December 31, 2011** | **$ 0.00** |

RIVERVIEW CABINS, SHELBURNE, NEW HAMPSHIRE A-581

SCENE AT RIVERVIEW CABINS, SHELBURNE, NEW HAMPSHIRE A-582

# WARRANT AND BUDGET



# TOWN OF SHELBURNE
# TOWN MEETING WARRANT

To the inhabitants of the Town of Shelburne, in the County of Coos, and the State of New Hampshire, qualified to vote in Town affairs; you are hereby notified that:

The polls will be open at 5 PM and close not before 9 PM.

The Annual Town Meeting of the Town of Shelburne, New Hampshire, will be held at the Shelburne Town Hall, on Tuesday, March 13, 2012, at 7 PM, to act upon the following subjects:

1. To **CHOOSE all necessary Town officers** for the year ensuing (printed ballot).

2. To see if the **Town will VOTE TO APPROVE the proposed amendments to the Zoning Ordinance – Appendix E – Flood Plain Overlay District** (printed ballot)

3. To **HEAR such reports of Town Officers** heretofore chosen and pass any vote relating thereto.

4. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** the sum of $340,655 for **General Operation.**

   *[The Board of Selectmen and the Budget Committee recommend this appropriation.]* (Majority vote required.)

| | |
|---|---|
| 4130 Executive | $26,750 |
| 4140 Election, Registration, & Vital Statistics | $9,950 |
| 4150 Financial Administration | $20,431 |
| 4152 Revaluation of Property | $7,350 |
| 4153 Legal Expense | $4.000 |
| 4155 Employee Benefits | $48,225 |
| 4191 Planning and Zoning | $2,800 |

| | |
|---|---|
| 4194 General Government Buildings | $34,800 |
| 4195 Cemetery ($3,000 from Cem Maint. CR, $120 from Cem Trst Fds to off set) | $4,000 |
| 4196 Insurance | $12,700 |
| 4197 Regional Association | $512 |
| 4210 Police | $14,000 |
| 4215 Ambulance | $11,868 |
| 4220 Fire Department | $16,650 |
| 4221 Fire warden | $2,500 |
| 4240 Building Inspection | $2,500 |
| 4250 Dispatch Agreement | $2,344 |
| 4290 Emergency Management | $3,050 |
| 4312 Highway | $66,095 |
| 4324 Solid Waste Disposal | $37,450 |
| 4414 Animal Control | $200 |
| 4415 Health | $630 |
| 4444 Welfare | $5,000 |
| 4520 Parks & Recreation | $4,000 |
| 4550 Library | $1,150 |
| 4590 Memorial Forest | $400 |
| 4611 Conservation Commission | $500 |
| 4723 Int. TAN Note | $800 |

5. To see if the **Town will VOTE** to give the Board of Selectpersons permission to enter into a 1 year contract with the Town of Gorham for Police Services (both emergency and general calls) at a cost of $14,000.{*The money to fund this appropriation is included in the operating budget, Warrant Article 3.*}

(Majority vote required).

6. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** $2,000 for the **purpose of long-term planning for updating the town's Master Plan and/or updating the zoning ordinance or other planning regulations.** This will be a non-lapsing article per RSA

32:7, VI and will not lapse until the work is complete or December 31, 2017, whichever is sooner. [*The Board of Selectmen and the Budget Committee recommend this appropriation.*] (Majority vote required).

7. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** $20,000 to be added to the **Heavy Highway Equipment Capital Reserve Fund** previously established. (12/31/2011 Balance - $27,251.65)
[*The Board of Selectmen and the Budget Committee recommend this appropriation.*] (Majority vote required).

8. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** $6,500 to be added to the existing **Fire Truck Capital Reserve Fund** previously established. (12/31/2011 Balance - $40,964.69)
[*The Board of Selectmen and the Budget Committee recommend this appropriation.*] (Majority vote required).

9. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** the sum of $4,000 to be added to the **Fire Department Equipment Capital Reserve Fund** previously established. (12/31/2011 Balance - $4,089.45)
[*The Board of Selectmen and the Budget Committee recommend this appropriation.*] (Majority vote required).

10. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** $20,000 to be added to the **Paving Capital Reserve Fund** previously established. (12/31/2011 Balance - $42,029.80)
[*The Board of Selectmen and the Budget Committee recommend this appropriation.*] (Majority vote required).

11. To see if the **Town will RAISE AND APPROPRIATE** $4,600 to be added to the existing **Revaluation Capital Reserve Fund** previously established. (12/31/2011 Balance - $12.89)
[*The Board of Selectmen and the Budget Committee recommend this appropriation.*] (Majority vote required).

12. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** $500 to be added to the existing **Peabody Farm Museum Capital Reserve Fund** previously established. ( 12/31/2011 Balance - $9,106.28)

[*The Board of Selectmen and the Budget Committee recommend this appropriation.*] (Majority vote required).

13. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** $500 to be added to the existing **Cemetery Equipment Capital Reserve Fund** previously established. (12/31/2011 Balance - $1,645.13)

[*The Board of Selectmen and the Budget Committee recommend this appropriation.*] (Majority vote required).

14. To see if the **Town will RAISE AND APPROPRIATE** $8,000 to be added to the existing **Town Building Capital Reserve Fund** previously established. (12/31/2011 Balance - $73,813.49)

[*The Board of Selectmen and the Budget Committee recommend this appropriation.*] (Majority vote required).

15. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** $3,000 to be added to the Cemetery Maintenance Capital Reserve Fund previously established. This represents the sum of money received from the sale of cemetery lots in 2011. This sum to come from fund balance (surplus) and no amount to be raised from taxation. (12/31/2011 Balance $13,163.55)

[*The Board of Selectmen and the Budget Committee recommend this appropriation.*] (Majority vote required)

16. To see if the **Town will** RAISE **AND APPROPRIATE** $1,000 to be added to the existing **Sand/Gravel Expendable Trust** previously established. (12/31/2011 Balance - $4,140.00)

[*The Board of Selectmen and the Budget Committee recommend this appropriation.*] (Majority vote required)

17. To see if the **Town will RAISE AND APPROPRIATE** $23,000 to be added to the existing **General Building Maintenance Expendable Trust Fund** previously established and **VOTE** to withdraw $12,526 from the Land Use Change Fund toward this amount; the balance ($10,474) to be raised by taxation. (12/31/2011 Balance - $$11,106.97)

[*The Board of Selectmen and the Budget Committee recommend this appropriation.*] (Majority vote required)

18. To see if the **Town will VOTE TO APPROVE the following:**

Resolved: That on the adoption of this article the Chief of the Shelburne Fire Department will be appointed by the Shelburne Board of Selectpersons and shall report to said Board. The Board will ask the Shelburne Fire Department to nominate qualified individuals for this position but shall not be limited to those nominations. The term of the appointment shall be three years.

The requirements for Fire Chief shall include but not be limited to the following:

- Must pass a physical examination deemed appropriate by the NH Fire Standards Board or by the New Hampshire Local Government Center.
- Within 6 months of appointment be current and certified as appropriate on all training (if reasonably available), including
  - Must be a certified Firefighter I
  - All other requirements mandated by either the State of New Hampshire or the town of Shelburne relative to this position.

***(By petition)*** (Majority vote required).

19. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** the sum of $1,000 for the purpose of **supporting the Family Resource Center** at Gorham. ***(By petition)***

[*The Board of Selectmen and the Budget Committee recommend this appropriation.*] (Majority vote required

20. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** the sum of $2,000 for the purpose of **supporting the Gorham Community Learning Center** at Gorham. (***By petition***)

[*The Board of Selectmen does not recommend this appropriation. The Budget Committee recommends this appropriation.*] (Majority vote required

21. To see if the **Town will VOTE TO AUTHORIZE** the Selectmen to dispose of Municipal assets (recyclables, etc.) under the authority of RSA 31:3.

22. To **TRANSACT ANY OTHER BUSINESS** that may legally come before said meeting.

MS-7

# BUDGET OF THE TOWN
# WITH A MUNICIPAL BUDGET COMMITTEE

OF: SHELBURNE

BUDGET FORM FOR TOWNS WHICH HAVE ADOPTED
THE PROVISIONS OF RSA 32:14 THROUGH 32:24

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 2012 to December 31, 2012

or Fiscal Year From _____ to _____

## IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the operating budget and all special and individual warrant articles in the appropriate recommended and not recommended area. All proposed appropriations must be on this form.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days after the meeting.

This form was posted with the warrant on (Date): _____

## BUDGET COMMITTEE

*Please sign in ink.*

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

John F Heine

## THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487
(603)230-5090

MS-7
Rev. 12/11

MS-7 Budget - Town of _____ FY _____

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
|---|---|---|---|---|---|---|---|---|
| ACCT.# | PURPOSE OF APPROPRIATIONS (RSA 32:3,V) | OP Bud. Warr. Art.# | Appropriations Prior Year As Approved by DRA | Actual Expenditures Prior Year | SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended) | (Not Recommended) | BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Recommended) | (Not Recommended) |
| | GENERAL GOVERNMENT | | | | | | | |
| 4130-4139 | Executive | 4 | 26975 | 26095 | 26750 | | 26750 | |
| 4140-4149 | Election,Reg.& Vital Statistics | 4 | 7470 | 5777 | 9950 | | 9950 | |
| 4150-4151 | Financial Administration | 4 | 18903 | 20059 | 20431 | | 20431 | |
| 4152 | Revaluation of Property | 4 | 6200 | 4777 | 7350 | | 7350 | |
| 4153 | Legal Expense | 4 | 4000 | 1216 | 4000 | | 4000 | |
| 4155-4159 | Personnel Administration | 4 | 48962 | 46924 | 48225 | | 48225 | |
| 4191-4193 | Planning & Zoning | 4 | 2780 | 1949 | 2800 | | 2800 | |
| 4194 | General Government Buildings | 4 | 43900 | 46312 | 34800 | | 34800 | |
| 4195 | Cemeteries | 4 | 4050 | 2993 | 4000 | | 4000 | |
| 4196 | Insurance | 4 | 13000 | 12280 | 12700 | | 12700 | |
| 4197 | Advertising & Regional Assoc. | 4 | 542 | 542 | 512 | | 512 | |
| 4199 | Other General Government | | | | | | | |
| | PUBLIC SAFETY | | | | | | | |
| 4210-4214 | Police | 4 | 14000 | 3037 | 14000 | | 14000 | |
| 4215-4219 | Ambulance | 4 | 10623 | 10622 | 11868 | | 11868 | |
| 4220-4229 | Fire & Fire wardeen | 4 | 14650 | 17296 | 19150 | | 19150 | |
| 4240-4249 | Building Inspection | 4 | 2500 | 1406 | 2500 | | 2500 | |
| 4290-4298 | Emergency Management | 4 | 2550 | 1405 | 3050 | | 3050 | |
| 4299 | Other (Including Communications) | 4 | 2655 | 2655 | 2344 | | 2344 | |
| | AIRPORT/AVIATION CENTER | | | | | | | |
| 4301-4309 | Airport Operations | | | | | | | |
| | HIGHWAYS & STREETS | | | | | | | |
| 4311 | Administration | | | | | | | |
| 4312 | Highways & Streets | 4 | 52000 | 54644 | 66095 | | 66095 | |
| 4313 | Bridges | | | | | | | |

MS-7 Budget - Town of _____ FY _____

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
|---|---|---|---|---|---|---|---|---|
| ACCT.# | PURPOSE OF APPROPRIATIONS (RSA 32:3,V) | OP Bud. Warr. Art.# | Appropriations Prior Year As Approved by DRA | Actual Expenditures Prior Year | SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended) | (Not Recommended) | BUDGET COMM. APPROPRIATIONS Ensuing Fiscal Year (Recommended) | (Not Recommended) |
| | HIGHWAYS & STREETS (cont.) | | | | | | | |
| 4316 | Street Lighting | | | | | | | |
| 4319 | Other | | | | | | | |
| | SANITATION | | | | | | | |
| 4321 | Administration | | | | | | | |
| 4323 | Solid Waste Collection | | | | | | | |
| 4324 | Solid Waste Disposal | 4 | 37300 | 45563 | 37450 | | 37450 | |
| 4325 | Solid Waste Clean-up | | | | | | | |
| 4326-4329 | Sewage Coll. & Disposal & Other | | | | | | | |
| | WATER DISTRIBUTION & TREATMENT | | | | | | | |
| 4331 | Administration | | | | | | | |
| 4332 | Water Services | | | | | | | |
| 4335-4339 | Water Treatment, Conserv & Other | | | | | | | |
| | ELECTRIC | | | | | | | |
| 4351-4352 | Admin. and Generation | | | | | | | |
| 4353 | Purchase Costs | | | | | | | |
| 4354 | Electric Equipment Maintenance | | | | | | | |
| 4359 | Other Electric Costs | | | | | | | |
| | HEALTH/WELFARE | | | | | | | |
| 4411 | Administration | | | | | | | |
| 4414 | Pest Control | 4 | 200 | 0 | 200 | | 200 | |
| 4415-4419 | Health Agencies & Hosp. & Other | 4 | 380 | 379 | 630 | | 630 | |
| 4441-4442 | Administration & Direct Assist. | 4 | 5000 | 1410 | 5000 | | 5000 | |
| 4444 | Intergovernmental Welfare Payemnts | | | | | | | |
| 4445-4449 | Vendor Payments & Other | | | | | | | |

MS-7 | Budget - Town of _____ FY _____

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
|---|---|---|---|---|---|---|---|---|
| ACCT.# | PURPOSE OF APPROPRIATIONS (RSA 32:3,V) | OP Bud. Warr. Art.# | Appropriations Prior Year As Approved by DRA | Actual Expenditures Prior Year | SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended) | (Not Recommended) | BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Recommended) | (Not Recommended) |
| | **CULTURE & RECREATION** | | | | | | | |
| 4520-4529 | Parks & Recreation | 4 | 4750 | 2226 | 4000 | | 4000 | |
| 4550-4559 | Library | 4 | 1800 | 1800 | 1150 | | 1150 | |
| 4583 | Patriotic Purposes | | | | | | | |
| 4589 | Other Culture & Recreation | 4 | 400 | 210 | 400 | | 400 | |
| | **CONSERVATION** | | | | | | | |
| 4611-4612 | Admin & Purch. of Nat. Resources | 4 | 1000 | 1000 | 500 | | 500 | |
| 4619 | Other Conservation | | | | | | | |
| | | | | | | | | |
| 4631-4632 | Redevelopment and Housing | | | | | | | |
| 4651-4659 | Economic Development | | | | | | | |
| | **DEBT SERVICE** | | | | | | | |
| 4711 | Princ.- Long Term Bonds & Notes | 4 | 20000 | 2000 | 0 | | 0 | |
| 4721 | Interest-Long Term Bonds & Notes | 4 | 700 | 368 | 0 | | 0 | |
| 4723 | Int. on Tax Anticipation Notes | 4 | 900 | 0 | 800 | | 800 | |
| 4790-4799 | Other Debt Service | | | | | | | |
| | **CAPITAL OUTLAY** | | | | | | | |
| 4901 | Land | | | | | | | |
| 4902 | Machinery, Vehicles & Equipment | | 20000 | 0 | 0 | | 0 | |
| 4903 | Buildings | | | | | | | |
| 4909 | Improvements Other Than Bldgs. | | 25500 | 25500 | | | | |
| | **OPERATING TRANSFERS OUT** | | | | | | | |
| 4912 | To Special Revenue Fund | | | | | | | |
| 4913 | To Capital Projects Fund | | | | | | | |
| 4914 | To Enterprise Fund | | | | | | | |
| | - Sewer | | | | | | | |
| | - Water | | | | | | | |

MS-7 Budget - Town of _____ FY _____

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
|---|---|---|---|---|---|---|---|---|
| ACCT.# | PURPOSE OF APPROPRIATIONS (RSA 32:3,V) | OP Bud. Warr. Art.# | Appropriations Prior Year As Approved by DRA | Actual Expenditures Prior Year | SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended) | (Not Recommended) | BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Recommended) | (Not Recommended) |
| | OPERATING TRANSFERS OUT (cont.) | | | | | | | |
| | - Electric | | | | | | | |
| | - Airport | | | | | | | |
| 4918 | To Nonexpendable Trust Funds | | | | | | | |
| 4919 | To Fiduciary Funds | | | | | | | |
| OPERATING BUDGET TOTAL | | | 393590 | 358445 | 340655 | | 340355 | |

MS-7
Rev. 10/10

MS-7 **Budget - Town of** _____ **FY** _____

## **SPECIAL WARRANT ARTICLES**

Special warrant articles are defined in RSA 32:3,VI, as appropriations: 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trusts funds; or 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
|---|---|---|---|---|---|---|---|---|
| ACCT.# | PURPOSE OF APPROPRIATIONS (RSA 32:3,V) | Warr. Art.# | Appropriations Prior Year As Approved by DRA | Actual Expenditures Prior Year | SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended) | (Not Recommended) | BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Recommended) | (Not Recommended) |
| 4915 | To Capital Reserve Fund | 15-Jul | 42500 | 42500 | 67100 | | 67100 | |
| 4916 | To Exp.Tr.Fund | 16 & 17 | 16500 | 16500 | 24000 | | 24000 | |
| 4917 | To Health Maint. Trust Funds | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| SPECIAL ARTICLES RECOMMENDED | | | | | 3000 | | 5000 | |

## **INDIVIDUAL WARRANT ARTICLES**

"Individual" warrant articles are not necessarily the same as "special warrant articles". An example of an individual warrant article might be negotiated cost items for labor agreements, leases or items of a one time nature you wish to address individually.

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
|---|---|---|---|---|---|---|---|---|
| ACCT.# | PURPOSE OF APPROPRIATIONS (RSA 32:3,V) | Warr. Art.# | Appropriations Prior Year As Approved by DRA | Actual Expenditures Prior Year | SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended) | (Not Recommended) | BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Recommended) | (Not Recommended) |
| 6 | Master Plan, etc. | | 0 | 0 | 2000 | | 2000 | |
| | Family Resource Ctr (petition) | 19 | 1000 | 1000 | 1000 | | 1000 | |
| | Gorham Learning Ctr (petition) | 20 | 1500 | 1500 | | 2000 | 2000 | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| INDIVIDUAL ARTICLES RECOMMENDED | | | | | 3000 | | 5000 | |

MS-7 Budget - Town of _____ FY _____

| 1 | 2 | 3 | 4 | 5 | 6 |
|---|---|---|---|---|---|
| ACCT.# | SOURCE OF REVENUE | Warr. Art.# | Actual Revenues Prior Year | Selectmen's Estimated Revenues | Budget Committee's Est. Revenues |
| | TAXES | | | | |
| 3120 | Land Use Change Taxes - General Fund | | 0 | 12500 | 12500 |
| 3180 | Resident Taxes | | | | |
| 3185 | Timber Taxes | | 7780 | 3000 | 3000 |
| 3186 | Payment in Lieu of Taxes | | 39584 | 39524 | 39524 |
| 3189 | Other Taxes | | | | |
| 3190 | Interest & Penalties on Delinquent Taxes | | 4882 | 2500 | 2500 |
| | Inventory Penalties | | | | |
| 3187 | Excavation Tax ($.02 cents per cu yd) | | 16 | 15 | 15 |
| | LICENSES, PERMITS & FEES | | | | |
| 3210 | Business Licenses & Permits | | 30 | 50 | 50 |
| 3220 | Motor Vehicle Permit Fees | | 59317 | 59000 | 59000 |
| 3230 | Building Permits | | 3855 | 2000 | 2000 |
| 3290 | Other Licenses, Permits & Fees | | 812 | 800 | 800 |
| 3311-3319 | FROM FEDERAL GOVERNMENT | | | | |
| | FROM STATE | | | | |
| 3351 | Shared Revenues | | | | |
| 3352 | Meals & Rooms Tax Distribution | | 16607 | 16000 | 16000 |
| 3353 | Highway Block Grant | | 15279 | 13343 | 13343 |
| 3354 | Water Pollution Grant | | | | |
| 3355 | Housing & Community Development | | | | |
| 3356 | State & Federal Forest Land Reimbursement | | | | |
| 3357 | Flood Control Reimbursement | | | | |
| 3359 | Other (Including Railroad Tax) | | 2558 | 200 | 200 |
| 3379 | FROM OTHER GOVERNMENTS | | | | |
| | CHARGES FOR SERVICES | | | | |
| 3401-3406 | Income from Departments | | 6405 | 6000 | 6000 |
| 3409 | Other Charges | | 1650 | 500 | 500 |
| | MISCELLANEOUS REVENUES | | | | |
| 3501 | Sale of Municipal Property | | 3000 | 0 | 0 |
| 3502 | Interest on Investments | | 85 | 150 | 150 |
| 3503-3509 | Other | | 1921 | 500 | 500 |
| | INTERFUND OPERATING TRANSFERS IN | | | | |
| 3912 | From Special Revenue Funds | | 20000 | 0 | 0 |
| 3913 | From Capital Projects Funds | | | | |

MS-7 Budget - Town of _____ FY _____

| 1 | 2 | 3 | 4 | 5 | 6 |
|---|---|---|---|---|---|
| ACCT.# | SOURCE OF REVENUE | Warr. Art.# | Actual Revenues Prior Year | Selectmen's Estimated Revenues | Budget Committee's Est. Revenues |
| | **INTERFUND OPERATING TRANSFERS IN (cont.)** | | | | |
| 3914 | From Enterprise Funds | | | | |
| | Sewer - (Offset) | | | | |
| | Water - (Offset) | | | | |
| | Electric - (Offset) | | | | |
| | Airport - (Offset) | | | | |
| 3915 | From Capital Reserve Funds | 4 | 20634 | 3000 | 3000 |
| 3916 | From Trust & Fiduciary Funds | 4 | 120 | 100 | 100 |
| 3917 | Transfers from Conservation Funds | | | | |
| | **OTHER FINANCING SOURCES** | | | | |
| 3934 | Proc. from Long Term Bonds & Notes | | | | |
| | Amounts Voted From Fund Balance | | 0 | 3000 | 3000 |
| | Estimated Fund Balance to Reduce Taxes | | 20000 | 10000 | 10000 |
| | TOTAL ESTIMATED REVENUE & CREDITS | | 224498 | 172182 | 172182 |

## **BUDGET SUMMARY**

| | PRIOR YEAR ADOPTED BUDGET | SELECTMEN'S RECOMMENDED BUDGET | BUDGET COMMITTEE'S RECOMMENDED BUDGET |
|---|---|---|---|
| Operating Budget Appropriations Recommended (from pg. 5) | | 340655 | 340655 |
| Special Warrant Articles Recommended (from pg. 6) | | 91100 | 91100 |
| Individual Warrant Articles Recommended (from pg. 6) | | 3000 | 5000 |
| TOTAL Appropriations Recommended | | 434755 | 436755 |
| Less Amount of Estimated Revenues & Credits (from above) | | 172182 | 172182 |
| Estimated Amount of Taxes to be Raised | | 262573 | 264573 |

**Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: _____**
**(See Supplemental Schedule With 10% Calculation)**

MS-7
Rev. 10/10

# BUDGET COMMITTEE SUPPLEMENTAL SCHEDULE

(For Calculating 10% Maximum Allowable Increase)
(RSA 32:18, 32:19, & 32:21)

Use VERSION #1 if budget does not contain Collective Bargaining Cost Items; RSA 32:21 Water Costs; or RSA 32:18-a Bond Override

LOCAL GOVERNMENTAL UNIT: Shelburne FISCAL YEAR END 12/31/2012

| | RECOMMENDED AMOUNT |
|---|---|
| 1. Total **RECOMMENDED** by Budget Committee (See Posted Budget MS-7, 27, or 37) | 436,755 |
| LESS EXCLUSIONS:<br>2. Principal: Long-Term Bonds & Notes | 0 |
| 3. Interest: Long-Term Bonds & Notes | 0 |
| 4. Capital Outlays Funded From Long-Term Bonds &Notes per RSA 33:8 & 33:7-b. | 0 |
| 5. Mandatory Assessments | 0 |
| 6. Total exclusions (Sum of rows 2 - 5) | < 0 > |
| 7. Amount recommended less recommended Exclusion amounts (line 1 less line 6) | 436,755 |
| 8. Line 7 times 10% | 43,676 |
| 9. Maximum Allowable Appropriations (lines 1 + 8) | 480,431 |

Line 8 is the maximum allowable increase to budget committee's recommended budget.

**Attach a copy of this completed supplemental schedule to the back of the budget form.**

# AUDITORS REPORT
## 2010 Revised

I have audited the books and records of the Town of Shelburne for the year ending Dec 31, 2010, by means, at times, and to the extent deemed appropriate by the State of NH Department of Revenue Administration and make the following recommendations:

**General Ledger & Financial Records**

- **Comments** – The Administrative Assistant's records are clean, well filed and easy to interpret. Data sharing and exchange between the Administrative Assistant and Treasurer are seamless and easy to track.
- **Recommendations** – None

**Treasurer**

- **Comments** – All records generated by the Treasurer are written in a ledger. They are clean and easy to read. I did note that some payments made to the Treasurer were signed by the Treasurer.
- **Recommendations**

  1. I feel the Town should consider computerizing the Treasurer's records. This would make records easier to access through electronic sharing. Storage of records would also be easier and more portable. Reports and/or sub reports would be easier to run and laborious redundant data entry would be decreased.

  2. I feel it would be advisable to have payments made to the Treasurer signed by the Deputy Treasurer to avoid any conflict of interest.

**Tax Collector**

- **Comments** – Records are kept neatly and orderly, making it very easy to review.
- **Recommendations** – None

**Trustees of Trust Funds**

- **Comments** – Records are kept on Excel spreadsheets, making them clean and easy to read. Auditor sees no areas of weakness in the record keeping
- **Recommendations** – None

**Town Clerk**

- **Comments** – Records are kept neatly and orderly, making it very easy to review. The Clerk had modified the computerized report headings, making the information clearer and more accessible.
- **Recommendations** – None

**Library**

- **Comments** – The records were not kept or updated in a timely manner. The Librarian did not answer numerous requests from the Auditor to meet. Trustee Robert Pinkham reconciled whatever records he was able to find on the day of the audit which was 2/3/11. Though there only appear to be a handful of transactions, there was no ledger kept to tack finances. Mr. Pinkham reported that the annual tax revenue transfer check was misplaced, until it was found on the Library's desk and deposited in late October. Presently, I have concerns regarding the accuracy of the record keeping. The checkbook was left in an unsecured desk in a public place.
- **Recommendations**

1. A second check signatory should be assigned to the checking account so that when the librarian makes out a check to themselves, someone other than they can sign it, to avoid any conflict of interest.
2. A record keeping protocol should be instituted for the filing of receipts. I would recommend that at the very least a written ledger be kept, even better establish computerized records.
3. Mr. Pinkham has placed the checkbook in a secure location

# AUDITORS REPORT
## 2011

I have audited the books and records of the Town of Shelburne for the year ending Dec 31, 2011, by means, at times, and to the extent deemed appropriate by the State of NH Department of Revenue Administration and make the following recommendations:

**General Ledger & Financial Records**

- **Comments** – The Administrative Assistant's records continue to be well organized and easy to track and review.
- **Recommendations** – None

**Treasurer**

- **Comments** – All record keeping is done by hand, in a ledger. It is clean and easy to read. Documentation is filed neatly and orderly.
- **Recommendations** - None

**Tax Collector**

- **Comments** – Records continue to be well organized and easy to review.
- **Recommendations** – None

**Trustees of Trust Funds**

- **Comments** –. Auditor sees no areas of weakness in the record keeping
- **Recommendations** – None

**Town Clerk**

- **Comments** – Records continue to be orderly and well kept, making the audit easily accessible
- . **Recommendations** – None

**Library**

- **Comments** – The records are now being kept and in the standard of clarity and accuracy of the Town's

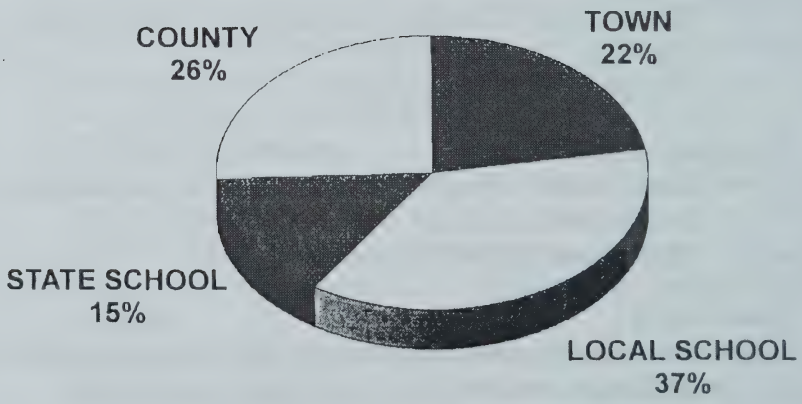
Treasurer, Robert Pinkham. They are neat orderly and easy to review.

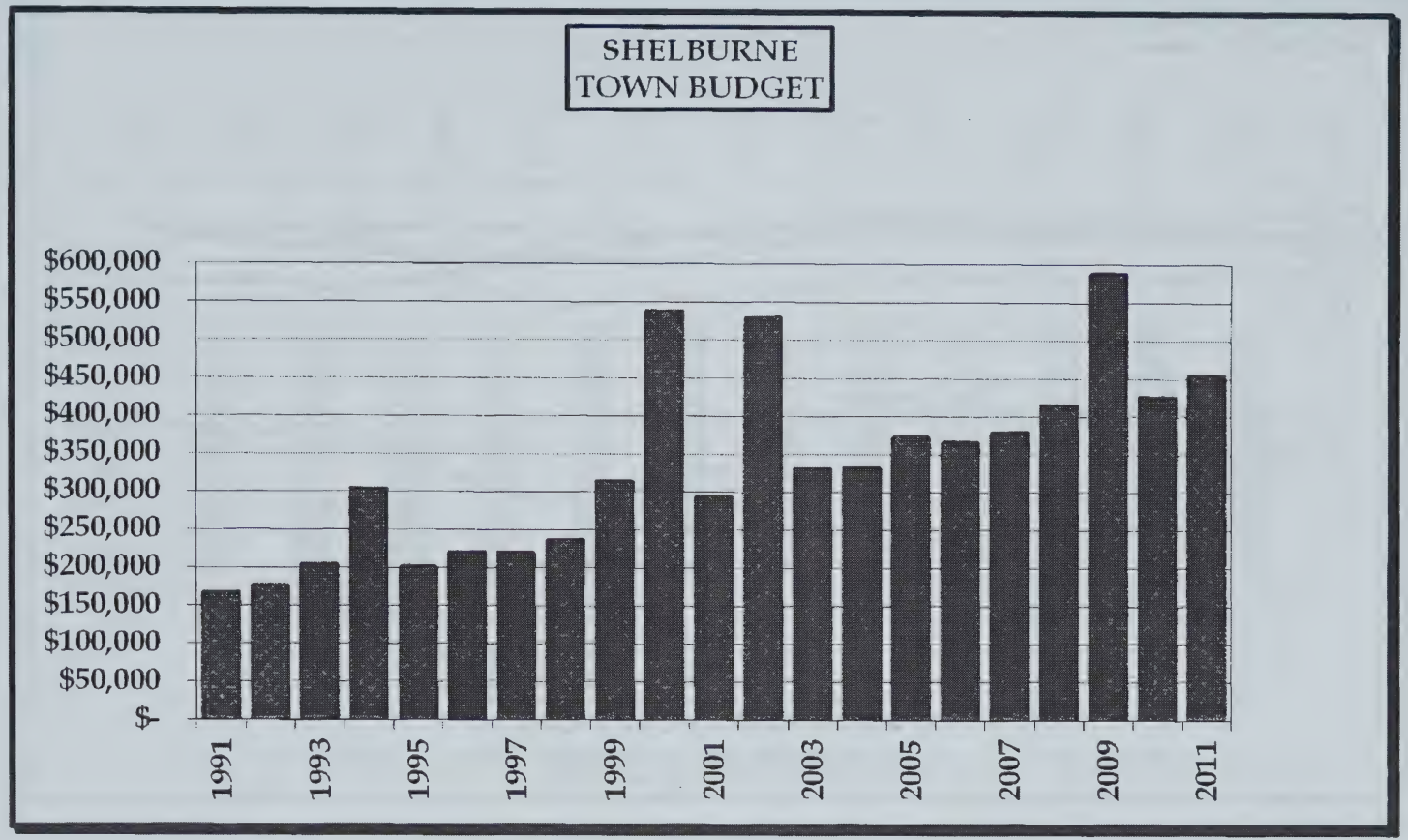
- **Recommendations**

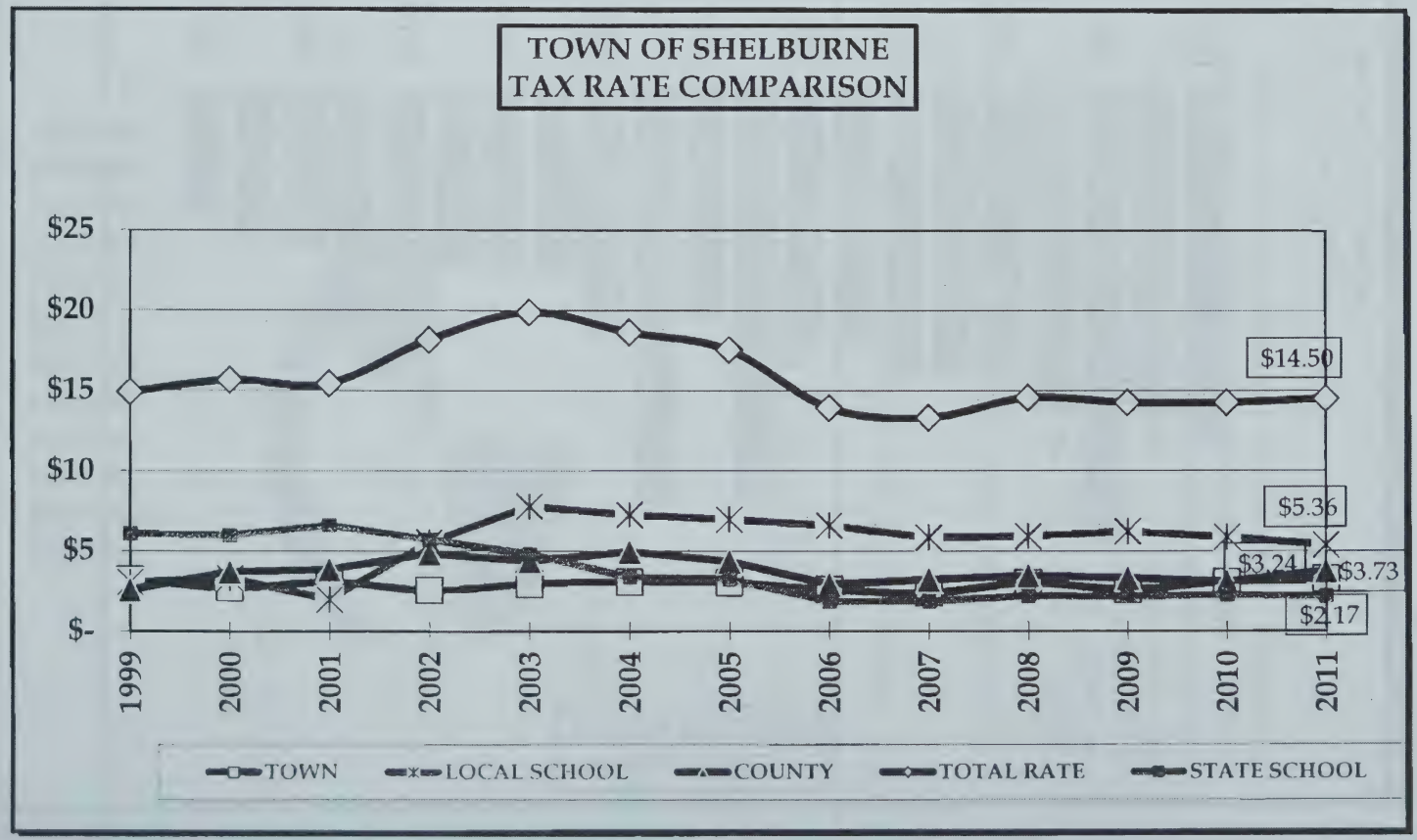
1. Mr. Pinkham informed me that Marlene Marchand and Robby Cosgriff (Trustee) are each in the possession of a debit card linked directly to the checking account. Though I understand the reasoning, as it makes purchases easier and quicker, it could circumnavigate the approval process of a majority of the Board of Trustees, which had been protocol.
2. Mr. Pinkham did prove that these transactions are being reconciled.

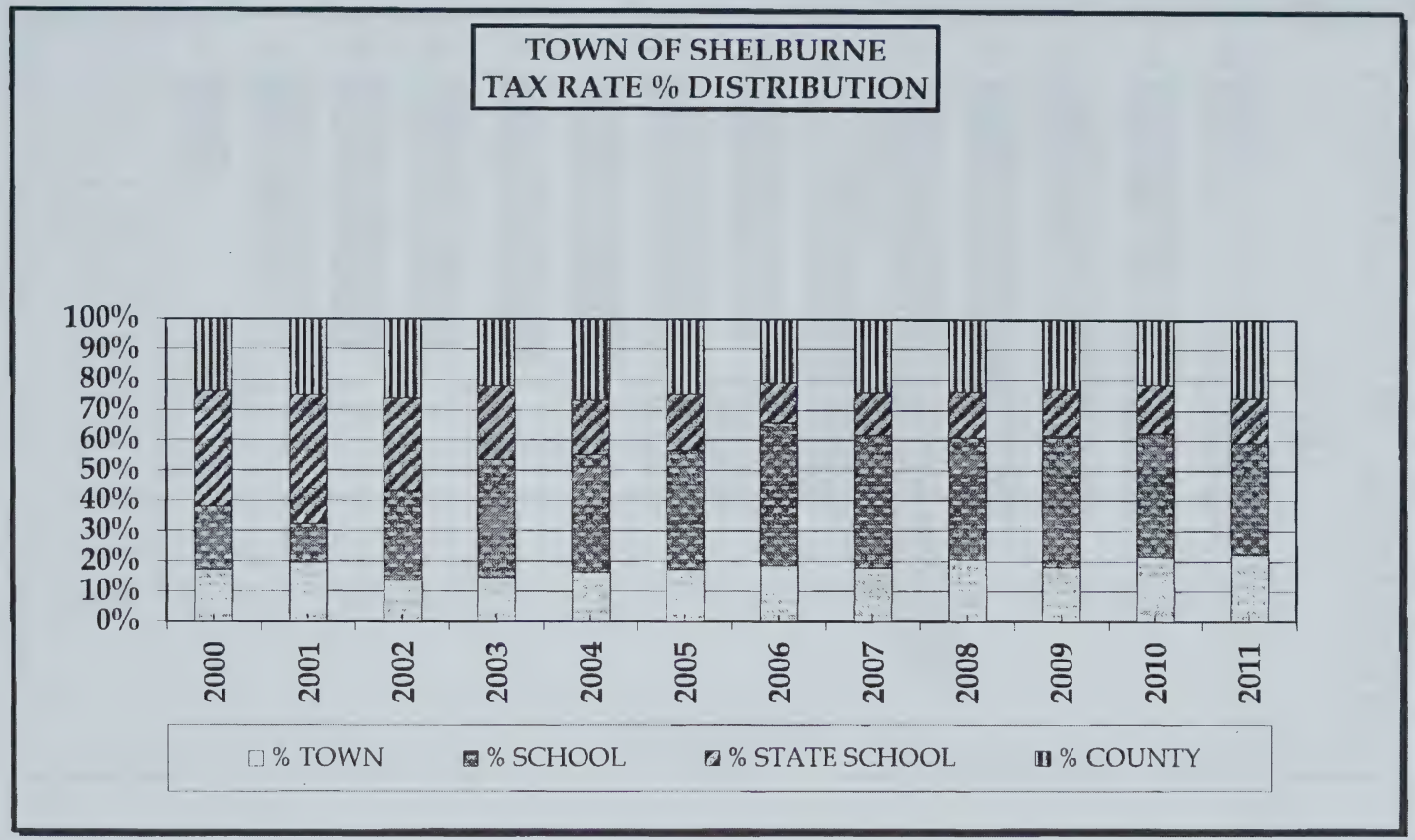
Benjamin Mayerson, Town Auditor

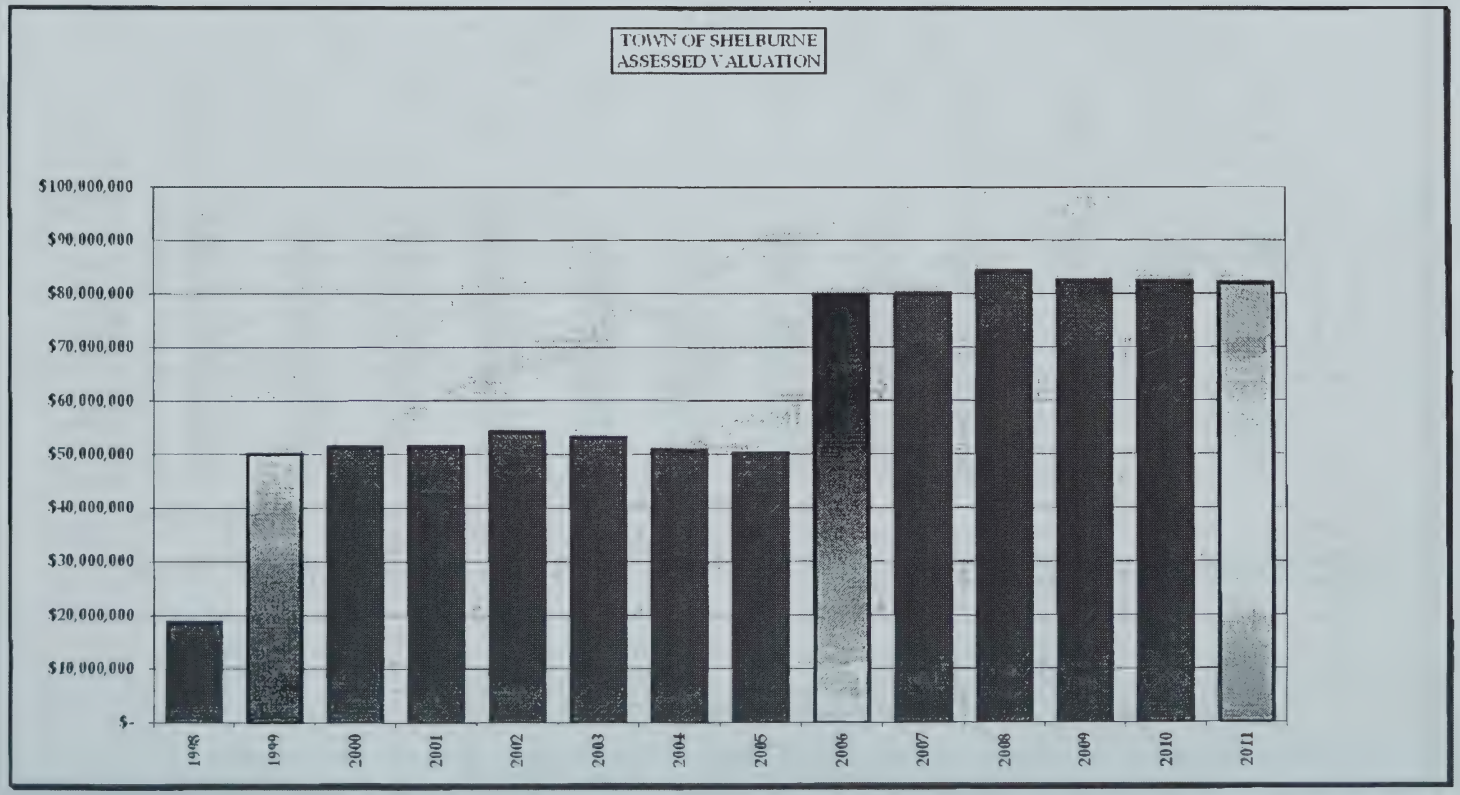
# 2011 TAXES




SHELBURNE
TOWN BUDGET
$600,000
$550,000
$500,000
$450,000
$400,000
$350,000
$300,000
$250,000
$200,000
$150,000
$100,000
$50,000
$-
1991
1993
1995
1997
1999
2001
2003
2005
2007
2009
2011


TOWN OF SHELBURNE
TAX RATE COMPARISON
$25
$20
$15
$10
$5
$-
1999
2000
2001
2002
2003
2004
2005
2006
2007
2008
2009
2010
2011
$14.50
$5.36
$3.24
$3.73
$2.17
TOWN
LOCAL SCHOOL
COUNTY
TOTAL RATE
STATE SCHOOL


TOWN OF SHELBURNE
TAX RATE % DISTRIBUTION
100%
90%
80%
70%
60%
50%
40%
30%
20%
10%
0%
2000
2001
2002
2003
2004
2005
2006
2007
2008
2009
2010
2011
% TOWN
% SCHOOL
% STATE SCHOOL
% COUNTY


TOWN OF SHELBURNE
ASSESSED VALUATION
$100,000,000
$90,000,000
$80,000,000
$70,000,000
$60,000,000
$50,000,000
$40,000,000
$30,000,000
$20,000,000
$10,000,000
$-
1998
1999
2000
2001
2002
2003
2004
2005
2006
2007
2008
2009
2010
2011

# REPORTS OF OFFICERS AND COMMITTEES

# SELECTPERSONS REPORT

The Board of Selectpersons has had a busy year trying to address various issues. The Selectmen held 24 meetings, as well as a pre-revaluation meeting, an informational meeting on police services and a public hearing on accepting a gift of land.

Town Clerk Rodney Hayes is still working on becoming a Municipal Agent – handling the state portion as well as the municipal portion of auto registrations. The state, however, has not been adding new municipal agents. The town will purchase a computerized town clerk program in 2012 as a first step in this process. This purchase will also make the municipal part of registration more efficient since renewals will not have to be totally re-typed.

The town office and about 40% of the town now has high speed internet through Time Warner Cable. For the town office this is a big time saver because the state expects many items to be downloaded or done via the internet.

The Board met several times with Fire Chief Tom Hayes and the Fire Department Officers to keep the lines of communication open. Requested information has been coming in slowly from the Department. The Board hopes to have the training that each member has attended documented this year.

The Fire Department conducted an illegal burn training exercise which resulted in a $2,000 fine for the Town from the Department of Environmental Services. The Selectboard declined to protest this fine with DES and accepted the reprimand.

The Board also met periodically with Ken Simonoko to address the needs of the Public Works Department. The Public Works equipment is in good shape but Ken has been investigating the purchase of a skid steer for use at the Transfer Station. This purchase

should be made this year. The transfer station is in great shape due to all of the hard work completed by Ken and Teddy.

The water from the basement running over Village Road was addressed in September. Ken decided not the pave Village Road at that time because he wanted to wait and see how the water project affected the road. He hopes to work on that part of Village Road in 2012.

The Board signed a one year contract with the Town of Gorham for polices services on Aprill1, 2011. The contract called for Gorham to handle emergency calls only and the State Police would handle non-emergency calls.

For 2012 the Town of Gorham has proposed a one year contract for the Gorham Police Department to handle all calls in Shelburne at a flat cost of $14,000. This is at the same amount budgeted for last year but the actual amount invoiced in 2011 was about $2,000 with an added $1,000 being encumbered for the last quarter of the contract. The Selectpersons have decided to ask the voters for their opinion on this new proposal. There will be a warrant article for the voters to give the Board permission to sign this new one year contract, if that is what the town would like to see for police services.

2011 was Shelburne's year for property values to be updated. It was learned in March that appraiser David Woodward was leaving Avitar. David was replaced by Connie Jackson and the revaluation proceeded very well. A pre-revaluation and pre-assessment review meeting was held in April. The revaluation update was finished in September and the Assessment review actually finished in January 2012.

In May the Board held a public hearing on accepting the gift of ½ acre of land adjacent to the town garage lot. This land was donated by the daughters of David Wilson, Karen West and Kristine Roberts. The addition of this land will give the town a more useful parcel of land to suit any future needs.

Shelburne's 2011 town report won first prize in the New Hampshire Municipal Association Town Report Contest for towns with populations under 750. We have placed first for the last six years. Thanks to Jo Carpenter and Ann Leger for their creative work.

The Board once again found budget development to be a challenge due to rising costs, declining revenues, problems that need to be addressed, the state of the economy in the North Country, the United States and the world.

The Board is committed to trying to keep expenditures down while at the same time addressing the needs of the town. At this time it appears that the town portion of the tax rate will increase slightly less than 5%.

Lastly, the Board would like to thank all the town departments for working to keep their budgets and expenditures down.

Selectpersons – Stanley Judge, Lucy Evans, Heidi Behling

# Town Clerk Report -2011

**Town Clerk office hours:** Tuesdays 3:00 to 7:00 p.m.
Fridays 3:00 to 6:00 p.m.

**Registrations:** Renewals during the month of your birth.

**Dog Licenses:** Due May 1st, if the dog is over 3 months old.
Neutered/Spayed- $6.50
Un-neutered/Un-spayed- $9.00
Owners 65 or over may register 1 dog for $2.00; others at regular price
Rabies certificate is required to register a dog.

$25.00 fine if not licensed by June 1st. - RSA 466:13

**Voter Registration:** New voters may register with the Supervisors of the Checklist or the Town Clerk or Deputy Town Clerk.
Proof of age, residency and citizenship are required.

**Vital Statistics for 2011**

| | |
|---|---|
| Resident Births | 0 |
| Resident Marriage | 0 |
| Resident Death | 4 |

We are taking the first step toward becoming a municipal agent by purchasing and installing the Avitar Town Clerk Module. This will computerize our records and should speed up the registration process. When/ If the state allows us to become a municipal agent we will update this module, take the appropriate training and then be able to handle the state portion of the registration.

Rodney Hayes, Town Clerk

# PUBLIC WORKS

This year's Highway Budget shows a large increase but this is offset partially offset by a drop in the General Government Buildings Budget. This is mainly due to two items: the replacement and enlargement of a culvert just before Philbrook Farm Inn and moving the cost of diesel to operate the equipment to the Highway Budget. The Highway Budget also covers the cost of all equipment maintenance.

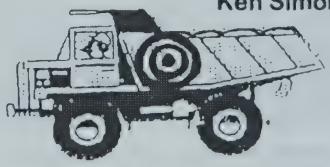
Maintenance of town roads is never ending and more costly every year. With the help of a paving consultant I have been developing a plan to address the needs of all the towns' roads. We must fund the Paving Capital Reserve Fund each year and we must address a road or portion of a road every year. If we do not faithfully maintain this schedule we will come to a point where we are faced with major and costly problems.

We have take care of the water discharge from the town office basement by installing a pipe under the road and out into the park. Next year we will address Village Road, in front of the Town Hall.

I would like to remind everyone that when we do have a storm it is important not to park on the road and it is against the law to plow snow into the road and leave it there. Snow left in the road could cause a serious accident for one of your neighbors.

Keep in mind that the plow truck on the North Road has the right of way under state statute for being over width, over height and over weight during the maintenance of the roads. the plow can not move or stop quickly. Please be cautious. Let's all be safe.

Ken Simonoko, Road Agent



# Shelburne Waste District

The operation of the Transfer Station continues smoothly, with Shelburne's citizens working with the operating crew to reduce waste and enjoy the donuts. Pay-as-you-Throw bags are still available at both the Town office and the transfer station, and the cost is still $7.50 for a roll of 5 bags.

Please remember that we are collecting all mercury items such as switches, thermometers, regular fluorescents, compact fluorescent lights (CFLs) and small "button" batteries. Therefore, keep these items out of the regular trash and place them in the special containers or talk to the operators if you have questions regarding disposal.

The sale of collected recyclables brought in $3,221.15 this year. The town received over $685.00 for landfill fees, and over $6,405.00 from the sale of green bags. The income from sale of bags offset over 14 percent of the solid waste budget for the year. In addition we have put over $3906.15 into the landfill equipment account against future purchases. The town has applied for a grant to cover a portion of the cost of the new skid steer. In 2012 we will need to purchase a new supply of green bags which should last about 5 years. Therefore, there will be a slight increase in the transfer station budget for this one year.

The transfer station operators have managed to remove almost 100% of the accumulated debris this year. As in the past, the transfer station charges for items which are neither recyclable or in green bags. Thus, for example, demolition debris will be charged at the amount estimated for their eventual disposal. For large jobs, such as re-shingling a house, it is suggested that one hire a dumpster which can take the material directly to the landfill thus avoiding the need for double handling.

The Household Hazardous Waste collection day is scheduled for June 2. Please look for information at the transfer station in May. Please note that all costs for

taking hazardous waste to the collection come from state grants and from the expendable trust fund. There is no individual costs on the day of collection for Shelburne residents.

Again, we wish to thank everyone who helped to make the transfer station operation go smoothly, and to reduce the waste. Please join us for coffee and donuts.

The Transfer Station Crew

## EMERGENCY MANAGEMENT

This year we had one major disaster. Hurricane Irene hit in late August and dropped a lot of rain in the mountains which caused major flooding in Shelburne. The flood water rose very quickly. Route 2 and Meadow Road were both closed for several hours but the flood water also receded quite quickly. Major damages were incurred by the Shelburne Power House but on the whole, the rest of Shelburne escaped with minor damages.

We are concerned about the amount of gravel dropped down stream of the Village Road Bridge and have been working with Carlisle Survey Consultant to map a new profile of the brook bed and compare it to the profile that we received as part of the Floodplain mapping update.

New draft floodplain maps are available in the town office. They will not be final until they are adopted by the town. Proposed zoning changes necessary to stay in the National Flood Insurance Program will be voted on at town meeting.

We have applied for a grant to update our Emergency Management Operating Plan which must be current to receive grants and federal disaster funds. If we received the grant we will be hiring June Garneau of Mapping and Planning Solutions to help us with this project.

We continue to work with Brookfield Power to make sure we are ready for flooding emergencies of the Androscoggin River.

It is very important for each household to be prepared for an emergency. The Red Cross recommends that at least 3 days worth of water and food be kept on hand. We still have some weeks of winter to go and then there is always the possibility of spring floods, when parts or all of Shelburne could be cut off from either Gorham or Maine. So plan ahead and stock up. Stanley Judge, EM Director

## FAST SQUAD REPORT

The Fast Squad did not answer as many calls as it has in previous years. George Corriveau's work schedule has been unrelenting and Luc has been working at the Plymouth hospital and taking classes toward his Bachelor's degree.

The Fast Squad has just re-licensed for two more years. Both George and Luc hope to be in town more to answer calls.

# SHELBURNE POLICE REPORT

After many meetings concerning police service for the Town of Shelburne, the Shelburne Board of Selectmen and the Town of Gorham came to an agreement on the terms and conditions of a police service contract, which commenced on April 1st, 2011. Essentially, the contract ensures the town will have an immediate police response to emergency calls for service where an imminent danger to public safety exists. The contract also defines how other less emergent general calls for service will be handled. The contract defines seven different types of calls for service that document services:

**Shelburne Police – Emergency**
A response to a call for service that involves a threat to the safety of the public.

**Shelburne Police – General**
A response to a call for service that does not involve a threat to the safety of the public.

**Shelburne Police – Arrest**
A response to a call for service that resulted in a custodial arrest.

**Shelburne Criminal Investigation**
A call for service to document follow-up criminal investigation.

**Shelburne Criminal Prosecution**
A call for service to document follow-up prosecution in judicial proceedings.

**Shelburne Police Reports**
A call for service to document follow-up reports.

**Shelburne Police Patrol**
A call for service to provide a directed police patrol.

It is the Gorham Police Department's intent to deliver prompt, professional police services to the residents and visitors of Shelburne through fair and equal enforcement of the law.

## 2011 CALL FOR SERVICE SUMMARY

| | Apr-Jun | Jul-Sep | Oct-Dec | Total |
|---|---|---|---|---|
| Shelburne Police – Emergency | 18 | 10 | 9 | 37 |
| Shelburne Police – General | 35 | 34 | 26 | 95 |
| Shelburne Police – Arrest | 1 | 0 | 1 | 2 |
| Shelburne Criminal Investigation | 3 | 0 | 0 | 3 |
| Shelburne Criminal Prosecution | 0 | 0 | 0 | 0 |
| Shelburne Police Reports | 1 | 0 | 0 | 1 |
| Shelburne Police Patrol | 3 | 0 | 0 | 3 |

## 2011 CALL FOR SERVICE STATISTICS

| | |
|---|---|
| Accident | 16 |
| Ambulance | 14 |
| Animal complaint | 13 |
| Assault | 3 |
| Breach of the Peace | 8 |
| Burglary | 3 |
| Civil matter | 2 |
| Erratic operation | 3 |
| Fire Department | 3 |
| Hazardous condition | 6 |
| Liquor violation | 1 |
| Lost/Found property | 2 |
| MV lock out | 3 |
| 911 hang up/alarms | 11 |
| Police information | 21 |
| Shots fired | 1 |
| Suspicious MV/person | 14 |
| Theft | 3 |
| Vandalism | 2 |
| Welfare checks | 2 |

Respectfully submitted, PJ Cyr, Chief of Police

# FIRE DEPARTMENT REPORT

The Shelburne Fire Department has had a great and safe year again. We would like to report that we had no major fires in the town of Shelburne. We can only say that because of the participation in keeping the safety and maintenance up on heating units, stove pipes and/or the chimneys in all your homes.

The following is a list of events that took place in the Fire Department:

Assisting other Departments:

Mutual Aid consists of 2 calls for the year.

**Calls**

| | |
|---|---|
| Motor Vehicle Accidents | 5 |
| Ambulance | 4 |
| Inspections | 3 |
| Fire | 3 |
| Flood | 1 |

**Training**

We did not complete much training due to weather and conflicts in schedules between trainers and members. We are hoping to focus on some training that involves a different style of training for the next upcoming year.

Thank You For Your Support

Officers and Members of the Shelburne Fire Dept.

# PLANNING BOARD REPORT

The Planning Board had another relatively light year in the number of issues coming before it. The Boards principal activities during 2011 were lot consolidations and boundary line adjustments. The Board has continued to review a draft Natural Resources section for the updated Master Plan. The citizens did a fantastic job including a tremendous amount of referenced data. This has taken us some time to review and to start formulating goals and recommendations. We hope to have this section ready for an initial public review by the end of May.

There will be several Zoning changes on the ballot for Town Meeting. These changes were originated by the State Planning Office to reflect changes that will result from the adoption of new Flood Area Maps. The Board reviewed these changes with the Selectpersons, the Building Inspector, and at a public hearing on January , 2012. That hearing was poorly attended (2 people) but the consensus was that we need to adopt the changes so that the Town can remain in the Federal Flood Insurance Program. The Board recommends adoption of these changes.

The major changes will result from the adoption of the new Flood Area Maps (scheduled for this summer) not from the changes to the zoning. There are presently draft copies of these maps available for review in the Town Office – the new maps are more accurate than previous maps and will increase the amount of land in classified as flood prone.

The Board will also have to propose several adjustments to the Towns Site Plan and Subdivision regulations to accommodate changes in the Federal Flood Insurance Program but has chosen to wait until the Zoning and Flood maps are adopted.

John Carpenter, Chairperson

# BUILDING INSPECTOR REPORT

In 2011, 11 building permits for various projects were issued:

| | |
|---|---|
| Fence | 1 |
| Sheds/workshop | 2 |
| Cell Tower | 1 |
| Cell Tower – upgrade antenna | 1 |
| Additions | 1 |
| Alterations/Renovations | 1 |
| Remove & replace trailer | 1 |
| Deck | 1 |
| Carport | 1 |
| Camping Cabin | 1 |

If anyone is planning any kind of building project, including purchasing a pre-built structure, they should contact the building inspector to obtain a permit. There are quite a few state laws around both building and demolishing structures that must be complied with and the building inspector has the necessary paper work to comply with these laws. In particular the NH Energy Code was revised as April 1, 2010, many more projects now require approval under that code, please check with the Building Inspector when replacing doors, windows or re-roofing.

If anyone has questions about whether or not a project requires a building or demolition permit, please call the building inspector **before** the project is started **as after the fact permits now cost more.**

Rav Bennett, Building Inspector

# Shelburne Public Library

The past year has brought many changes to the Shelburne Public Library. One of the most exciting changes is high speed internet access. It has enabled patrons to surf the web and check their email. The library offers internet access inside and out with WIFI. We have seen many new faces in the library and also our parking lot. The computer and printer have been used to print flyers, do homework and stay in touch.

The library again held their Romantic Italian Dinner in February. It was a great opportunity to get together, have a great meal and support the library. There was also a yard sale in partnership with Shelburne Neighbors in May. It was again a way to clean house and support the Town Hall.

Our renovation is nearing completion with the carpets ordered. There will be an open house when it is finished to show all the changes. We hope you will like what we have done to make the library more welcoming and useful to everyone. We have also added new DVDs and audio books.

This year we have loaned out 6 Adult Non Fiction, 31 Adult Fiction, and 12 other and 29 Interlibrary Loan.

Marlene Marchand, Librarian

# LIBRARY FINANCIAL REPORT

**Checking Account**

| | |
|---|---|
| Balance 12/31/2010 | $3,451.87 |
| Revenues | |
| Donation | $10.00 |
| Valentine's Dinner | $568.00 |
| Soda sales | $5.00 |
| Yard Sale | $141.28 |
| Donation – Fire Dept. | $25.00 |
| 2011 Appropriation | $1,500.00 |
| 2011 Interest | $0.46 |
| Expenses | |
| Wal-Mart – dinner expense | $14.60 |
| Wal-Mart – dinner expense | $42.00 |
| Wal-Mart – dinner expense | $37.42 |
| BJ's - dinner expense | $161.12 |
| M. Marchand | $32.00 |
| Home Depot – Library Project | $16.77 |
| M. Marchand | $59.88 |
| Betty Werner – DVD's | $196.70 |
| Wal-Mart | $97.08 |
| Home Depot - measure for carpet | $35.00 |
| Balance – 12/31/2012 | $4,958.89 |

**Library Trust Fund**

| | |
|---|---|
| Balance – 12/31/2012 | $2,590.80 |

Robert Pinkham, Library Trustee

# Shelburne Conservation Commission

The members of the Conservation Commission participated in a Taking Action for Wildlife planning session in Randolph NH. Representatives of Coos County Extension, NH Fish and Game etc. encouraged the Commission to begin a process of using the NH Wildlife Plan to assist in defining wildlife habitat strengths and concerns for the Town of Shelburne.

The Commission is exploring ways to use the Plan to manage or restore habitats, encourage land use techniques and hopefully submit suggestions to the planning board for possible inclusion in Town regulations.

The Commission meets on an as needed basis and it long time Chair John Gralenski has graciously asked for a replacement and David Carlisle has stepped up to make a one year rotating commitment to the post of Chair in the new year.

Respectfully submitted,
Mary-Jo Landry -Secretary, John Gralenski- Chair, John Cosgriff, David Carlisle, Debbie Ryan, Stan Judge- Selectman's Representative

# TOWN FOREST

Most of the progress in the Shelburne Birches this season was due to the efforts of Mother Nature. In a recent stroll in the Birches, it was difficult to identify any of the sixty-plus birches that we transplanted into the large clear cut on the south side of Route 2 abutting Moriah Acres. The natural re-growth has caught up and is now showing the white bark of the maturing trees.

While the birches themselves are doing nicely, it was a somewhat disappointing year as far as the progress in cutting back the cherries, maples and other competing trees. Although the equipment is running fine, there seems to be a distinct increase in operator breakdowns.

No progress has been made in working with the State Highway Department on removing the ice-damaged trees along the edge of Route 2.

Also, the status of Fair Point and the new utility poles they installed along the Birches still seems to be in a state of flux.

While these concerns were unresolved, one dependable aspect of the Town Forest was Mike Ryan pushing the lawn mower to keep the grass under control. For his efforts, we are most grateful.

## Shelburne Park Annual Report

The Park Commission has not been active this year. The Friends of Shelburne recreation are in the process of disbanding. They plan to purchase a new swing set for the Park with their remaining funds.

Bev Pinkham continued with her Park beautification projects, mainly tending to the flower garden in the stonework base of the Park entrance sign. This stonework base is falling apart and needs major work. This and other projects will be addressed as the need arises and if funding becomes available.

Ken Simonoko, Special Projects Manager, Bev Pinkham, Beautification Projects Specialist, Marc Van Sant

## CEMETERY COMMITTEE

The Cemetery Committee did not hold many meetings, as everything seemed to be going smoothly. The busiest meeting we held was to go over the Cemetery Rules and Regulations and bring them up to date. The last time this was done was August 1998. We are not quite done with this task but by spring it should be finished and ready to give to old and new lot holders.

With the endowment that can only be used at the Wheeler Cemetery, we replaced the east and west side fences. Ken did a lot of the preparation work to save time and money.

There were 5 lots sold and there 2 burials and 1 cremation burial.

Ken hired Zack Wight as a part-time helper. Zack was a great addition to the cemetery maintenance crew.

Prices for cemetery lots remain at $800 for a four grave lot, $600 for a two grave lot, and $400 for a single grave lot. The cost of burial is $600 for a coffin and $50.00 for a cremation urn.

Bob Waddington, Bill Healy, Cynthia Gralenski, Cemetery Trustees

# SHELBURNE HERITAGE COMMISSION

**The Heritage Commission has had many accomplishments this past year:**

- We have had several open house tours of the "Historic Peabody House" this summer. It has been met with excitement, many comments, and ideas for the future of the site.
- Purchased a dehumidifier to help protect old books and newspapers
- Hildy Danforth has been extensively researching historical data of the, Town of Shelburne.
- We have recruited three new members – Mary Jo Landry, Joanne Hickey and Heidi Wight.
- The Historic Peabody House has had the electrical system inspected, and are preparing to upgrade the old system, to meet the latest electrical codes.
- This year we have also developed of our "Mission Statement"

**The Heritage Commission members currently are**: Cynthia Gralenski, Roger Morrissette, Ken Simonoko, Betty Werner, Mary Jo Landry, Joanne Hickey, and Heidi Wight, meeting tentatively once a month. We are very enthusiastic about working together as a team.

**Mission Statement**

The Heritage Commission is dedicated to the preservation and interpretation of the Historic Peabody House, and the history and heritage of the Town of Shelburne NH. The Heritage Commission seeks to accomplish its mission by preserving, interpreting, collecting, and researching historic material relating to the Historic Peabody House, and the Town of Shelburne; by providing educational services to diverse audiences of all ages and interests, through interactive events , tours, programs , and outreach publications; while working

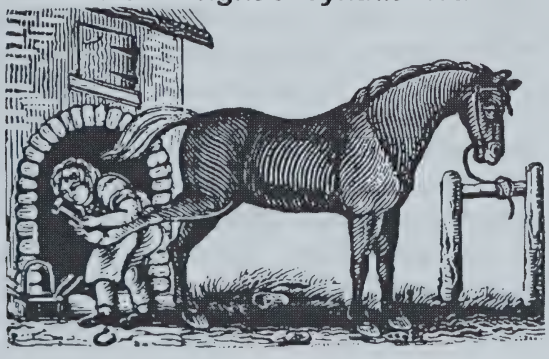
closely, in cooperation with the community and the public, to promote an awareness of and interest in the Historic Peabody House's history and heritage, also the history and heritage of the Town of Shelburne.

**Our heartfelt thanks for the many generous donations of personal time, and monetary from our many supporters, they are greatly appreciated, and needed for success.**

We are now in the process of creating a Vision Statement, of our purpose and goals for the future. In the coming year we would like to welcome all to come explore, discover, and learn about our heritage, and culture, through upcoming interactive events, tours, programs, photographic timelines, historic books, and displays at our historic Peabody House.

**All those interested in volunteering their time, please contact us.** We welcome all volunteers! Our mailing address is: Shelburne Heritage Commission, 74 Village Rd., Shelburne NH 03581. Volunteers are needed for many projects including creating displays, historic research, programs, maps, and docents. We also are welcoming volunteers experienced in, painting, restoration, carpentry, thru group participation and/or adopting those types of projects.

Respectfully submitted on the behalf of the Heritage Commission – Heidi Wight & Cynthia Gralenski



# Shelburne Union Church

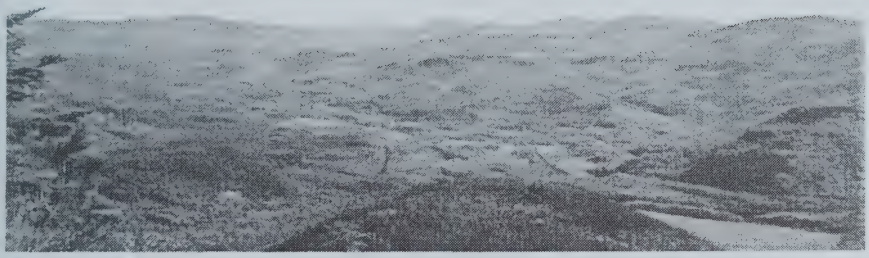
The Shelburne Union Church is a non-denominational church opened for summer services. A schedule of the services is published in the Berlin Daily Sun and posted at the Town Hall and Landfill. Traditionally, services begin at 7:00pm on Sunday evenings and are held during the months of July and August.

This year, Worship Services were introduced and held at various times over the summer as well. These services were well attended and helped to introduce more people in the community to our little church. A big thank you to Lena Daniels for making this happen!! Minor changes and repairs were made to the church including painting and fixing windows. Fundraising is ongoing to help offset annual costs. Fundraisers included a bake sale and our second annual Spaghetti Dinner at the Philbrook Farm Inn. Both events were quite successful and proceeds in excess of annual costs will be put toward a fund to complete the entrance to the church with the installation of a wheelchair ramp.

An annual meeting will be scheduled in April. Look for the date and time to be posted at the Town Hall and Landfill. We are looking to fill the positions of Chairman and Secretary. Anyone interested in filling these positions or keeping the church open for summer services and helping to maintain the church building are encouraged to attend. Any ideas for future fundraising would be greatly appreciated as well. Contact Kimberly Landry with any questions or comments you may have at 466-5353.

Thank you to the following people for their time and services: Tommy Hayes, Tillie Meyers, Lena Daniels, Kim and Katherine Landry. Your efforts in helping to keep the doors of the Shelburne Union Church open for the purpose of spreading the gospel message have not gone unnoticed. Thank you to Wendy Williams for filling in on the piano when needed. And thank you to the community of Shelburne for generously donating time and baked goods and supporting the fundraisers that keep our doors open.

Shelburne Union Church Committee



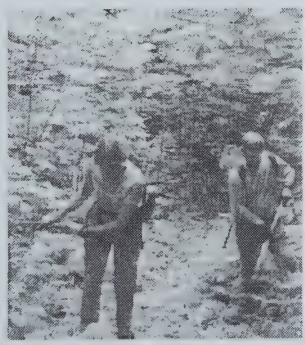
# Shelburne Trails Club

## 2011 Year End Report

The Shelburne Trails Club (STC) enjoyed its second successful year as a locally based hiking club in Shelburne and has continued to reopen "lost trails" and improve maintenance on our system of local hiking trails. If you would like to be a part of this newly organizing club, contact Larry Ely, President, at ShelburneTrails@maine.rr.com or 603-723-5822.

Trail Accomplishments for 2011:

- Mt Cabot Connector Trail cleared and blazed
- Scudder Trail brushed and cleared
- Philbrook Farm Red, White, Yellow, Yellow Cut-off, and Blue trails cleared and blazed
- Gates Brook Trail cleared, a re-route completed, and blazed, and trail extended to the Austin Brook Trail for a nice loop route (also a great ski route)
- Middle Mountain Trail brushed and cleared
- Mt Cabot view point cleared



Ginger Lawson, Tim Buxton, and Baxter brushing Middle Mountain Trail

- Middle Mountain trail extension cleared to Peabody Brook Trail
- Multiple signs created and installed including signs on Gates Brook trail, Middle Mountain trail and summit, and Mt Crag trail and summit.
- A portion of the AMC-maintained Austin Brook Trail was re-routed and cleared after a bridge removal on Mill Brook road. Trail is maintained by STC volunteers under AMC's Adopt-A-Trail program

The STC applied for and received a national honor accompanied by a grant from the Kodak American Greenways Award program with a $1,000 grant to help produce a detailed hiking trails map in cooperation with the AMC and the Mahoosucs Initiative to include all publicly accessible foot trails in both the Mahoosucs and Carter-Moriah Mountain ranges in Shelburne. The STC was also honored for innovative efforts to restore and maintain "lost" historical trails in Shelburne, including the Scudder Trail to Mt Ingalls and Ray's Pond and the Middle Mountain Trail to Middle Mountain. Work on the map is in progress and we hope to have it ready for publication in 2012.

While a significant number of Shelburne's trails lie within the boundaries of the White Mountain National Forest, most trails in the Mahoosuc Mountains are located on private land and those trails would not be possible without the cooperation of the many landowners in Shelburne, including the Philbrook Farm Inn, the Conservation Fund, the Society for Protection of NH Forests, the Gorham Land Company, Bayroot LLC timberlands managed by Wagner Forest Management, Ltd, and Mill Brook Trust owners Matt and Lona Tassey. The STC would like to thank the many landowners that provide these opportunities to hike high quality trails to summits with iconic Shelburne views of the Androscoggin River, the valley, and the mountain

peaks. The club will also continue to work with several private landowners in Shelburne on a network of "quiet trails" on their land that remain unmapped and not promoted, but open to local hikers and club supporters. As we start 2012, The STC has a number of ideas to bring forward to expand and enhance hiking opportunities in Shelburne.

Members/Friends Who Contributed Trail/Vista Work or Donated Time to Club work in 2011:

| | | |
|---|---|---|
| Dick Lussier | Pat Lussier | Tom Sweeney |
| Becky Sweeney | Darryl Bennett | Ann Bennett |
| Larry Ely | Ginger Lawson | Katie Stuart |
| Tim Buxton | Bob Pinkham | Beverly Pinkham |
| Nancy Eaton | Amy Stuart | Josh Labonville |
| John Compton | Sally Dinsmore | Alex LePera |

Donations were contributed to the STC in 2011 by Cindy and Dennis Desmond for map printing costs for the upcoming STC Trails Map.

STC Board of Directors/STC Officers: STC Pres. Larry Ely, STC V.P. Nancy Eaton, STC Secretary Katie Stuart, Dick Lussier, Darryl Bennett, and Bob Pinkham and Treasurer Jodie Landry. All of our work this year would not have been possible without the support of club members and volunteers and the board and officers would like to thank all of you.

Grateful thanks also to Jo Carpenter and the Town of Shelburne for allowing the use of the Shelburne Town Hall for our meetings location.

# Report of Forest Fire Warden and State Forest Ranger

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests & Lands, work collaboratively to reduce the risk and frequency of wildland fires in New Hampshire. To help us assist you, please contact your local Forest Fire Warden or Fire Department to determine if a permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. The New Hampshire Department of Environmental Services also prohibits the open burning of household waste. Citizens are encouraged to contact the local fire department or DES at 603-271-1370 or www.des.state.nh.us for more information. Safe open burning requires diligence and responsibility. Help us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nhdfl.org.

Both in terms of the number of fires, as well as the number of acres burned, this past fire season was the smallest since records have been kept. Extensive rainfall virtually all season long kept the fire danger down. When fires did start they were kept very small. The largest fire for the season was only 5.4 acres which occurred in Littleton on May 2nd 2011. There was however a small window of high fire danger in the northern third of the state during July when little rainfall was recorded. During this time there were a number of lightning started fires which are fairly unusual in New Hampshire. As has been the case over the last few years, state budget constraints have limited the staffing of our statewide system of 16 fire lookout towers to Class III or higher

fire danger days. Despite the reduction in the number of days staffed, our fire lookouts are credited with keeping most fires small and saving several structures due to their quick and accurate spotting capabilities. The towers fire spotting was supplemented by contracted aircraft and the NH Civil Air Patrol when the fire danger was especially high. Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2011 season threatened structures, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

## 2011 FIRE STATISTICS

(All fires reported as of November 2011)

**(figures do not include fires under the jurisdiction of the White Mountain National Forest)**

| COUNTY STATISTICS | | |
|---|---|---|
| County | Acres | # of Fires |
| Belknap | .5 | 1 |
| Carroll | 5 | 11 |
| Cheshire | 2 | 3 |
| Coos | 7.5 | 30 |
| Grafton | 17.5 | 57 |
| Hillsborough | 2 | 12 |
| Merrimack | 4 | 3 |
| Rockingham | 0 | 0 |
| Strafford | .5 | 2 |
| Sullivan | 3 | 6 |

ONLY YOU CAN PREVENT WILDLAND FIRE

GORHAM COMMUNITY LEARNING CENTER

123 MAIN STREET
GORHAM, NH 03581
Ph 603-466-5766 ♦ FAX 603-466-9022

February 2012

We invite you to learn about the benefits of a quality early education program not only for our youngest citizens, but also for the larger community. The economic importance of quality childcare has three components:

- its effect on the regional economy,

  **$17 benefit for every $1 spent on early education**
  **17 college courses completed by GCLC staff in 2011**

- its effect on parents (social infrastructure supporting workers and their employers)

  **78 students were served in 2011**

**56 children and families participated in a series of activities that increased their knowledge of health and nutrition.**

- its effect on children (investment in human development and education).

  **960 books were checked out by preschoolers from the Gorham Public Library**
  **2600 nutritious breakfasts were served to children at the start of their school day.**

Through a supportive relationship between GCLC's highly competent staff and our many community partners, we have been able to continue to provide all three components.

The Learning Center has been evolving since 1978 and continues to evolve to meet the changing needs of the families we serve. Over the past several years we have operated at capacity with a waiting list. In October, the Learning Center earned the **Excellence in Early Education and Intervention Award,** presented by the Early Education and Intervention Network of New Hampshire. This statewide award is given to a direct service provider who exhibits exemplary work with families and young children. GCLC also received the **2011 Northern Human Services Community Services Center Recognition Award** for making a difference in the lives of others by providing vocational and community service opportunities. What we do has a positive impact on the lives of many.

We are continuously grateful to the Town for its support of our programs for children and their families.

Thank you for your investment in helping to build the foundation for lifelong learning!

Shelburne Students served – 2007 -4, 2008 – 5, 2009 – 8, 2010 – 4, 2011 – 5.

# Annual Report of the Family Resource Center the Town of Shelburne

**FRC Project Youth Afterschool Program:** Presently we have 47 of the 98 students at the area Middle School (grades 6-8) enrolled in our Afterschool Program. We are proud of each and happy to report:

| *2010-2011 academic school year:* | *2011-2012 academic school year (to date):* |
|---|---|
| 26% saw increased Science Grades | 51% saw increased Science Grades |
| 47% saw increased Math Grades | 30% saw increased Math Grades |

In addition to significant homework assistance FRC Project Youth gets students engaged in their community. During the last year students planned and participated in:

- Veterans Appreciation Dinner for all North Country Veterans – Students sponsored an annual Veterans Appreciation Dinner at the American Legion Post #82, serving 60+ and interacted with Veterans and their families from many towns in Coos County. This year we kicked off our Operation Military Kids program at the dinner.
- Collection of Weather and Snow Data – Students collect and supply data to the NH Fish & Game Department to help monitor conditions affecting the local deer population;
- FRC Project Youth students planned and planted flowers and plants around the sign at Libby Pool. The plants were started by seed indoors and the students tended the plants until they were ready for transplanting outdoors.
- The Summer Project Youth Program collaborated this year with the Gorham Recreation Department; Summer Program youth also created a Community Vegetable Garden at the Ed Fenn School which was funded in part by Scotts Miracle Grow.

- Gorham/Shelburne students will be participating in the *Music from the Forest and Other Unexpected Places.* In partnership with the Arts Alliance of Northern New Hampshire and the New Hampshire State Council on the Arts, a roster artist known as the Junk Man will be providing programming for the Afterschool Program. Students will then be performing for the community.

**Family Support Programs:** The FRC continues to deliver quality family support services to local families including **Toddler Time** for area families. At Toddler Time infant to age 3 children and their caregivers are provided healthy activities designed to improve relationships and strengthening parenting capacity. In the **Deployment Cycle Support Program** FRC staff provides supportive services to area families whose parent or child is engaged in the pre-deployment, deployment and post deployment cycle of US military service. FRC's **In Home Family Support Programs** brings experienced case workers into the homes of local families to help heal family dynamics and provide support and referral services to re-energize positive family relationships and re-engage these families into the fabric of the community. In 2010, with the continuous generous support of local businesses, we continued our traditions of supplying area families & children with **school supplies, winter coats & gear** and **holiday food baskets and gifts**. We continue to host **Senior Meals** on a weekly basis and otherwise make the FRC available for community gatherings and meetings. Given our current economic climate these assistance programs were particularly welcomed by many.

**Working Families Program: 53 area families** reaped the benefits of FRC's free Volunteer Tax Assistance Program (VITA) in 2010. County wide a total of 369 Families collected $526,716 in Federal Income Tax returns due to the FRC's VITA program. FRC's 4th annual 'Roll Your Change Week' helped Coos families bank an additional $67,691. Over 18 area students participated in 'Roll Your Change'.

We sincerely thank the people of Shelburne for their past and continuing support of the FRC. We are proud of the many relationships we have forged as we work together towards a healthy and vibrant place for families. We look forward to many years of continued collaboration with our neighbors here in Shelburne.

Respectfully Submitted by Hon. James E. Michalik, *Retired* Executive Direct

## NORTH COUNTRY COUNCIL

I would like to thank you for your support of North Country Council this past year. Cuts in the State and Federal government have made it a challenge to continue to provide a high quality of support for our region and the communities. However, we once again affirmed the Council's commitment to serve community and regional needs.

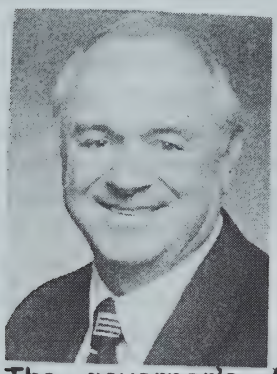
The Council continued to deliver planning and economic development services throughout the region. We have and we will continue to adjust our capacities to respond to the needs of the communities and you will see this in the programs that we will be introducing in the coming years. We have continued with our traditional programs in master planning, natural resource planning, Brownfields Assessments and transportation planning and these will continue to be the focus of North Country Council. We applied along with eight other planning commissions in the State for funding from the U.S. Department of Housing and Urban Development through the Sustainable Communities Initiative which will provide additional resources to help the region and the communities in the development of regional and community plans. Unfortunately we did not receive the award; however, we have reapplied this year and are more confident than ever that we will receive the award.

In economic development we continue our strong relationship with the U.S. Department of Commerce and Economic Development Administration (EDA) in bringing funding and project development to the region. We were awarded a grant to develop a reuse plan for the Groveton Mill and will be spending next year working with the community, the owner and regional leaders to develop a use that will bring robust economic development to the region and most importantly, jobs. Construction for an addition to the Dartmouth Regional Technology Center (DRTC) started this year and will be complete in 2012. DRTC has been and continues to be a wonderful economic driver for the state and is a national model for incubators. These along with other economic opportunities will continue to be a focus in the coming year.

Again, thank you for all your support for the Council. I hope that I and my staff can continue to be of service to your community. The Council is here to serve you. It is your organization. Our staff and Board are committed to responding to community needs. If there is a project or a need in your town, please callus. We are dedicated to both supporting our individual towns and promoting regional unity in the North Country. Thank you for the privilege of allowing me to serve as your Executive Director.

Michael King, Executive Director

# REPORT TO THE PEOPLE OF DISTRICT ONE



The Governor and Council have had a busy year since being sworn in to office on January 6, 2011. We meet approximately every two weeks to dispose of business brought to us from the Governor's Office and the Departments of NH State Government.

The governor's Advisory Commission in Intermodal Transportation (GACIT) submitted our recommendations for the 10 year transportation plans for air, rail, highway and other transportation to Governor Lynch on December 15, 2011. The Governor will review it and submit his recommendations to the NH House and Senate by January 15, 2012. It is now up to the NH House and Senate Committees to come to conclusions by July 12, 2012 on what our roads, bridges, airports, rail systems and public transportation will be for the next ten years. Find your local state senator and Representative by goingto**http://www.gencourt.state.nh.us/house/members/wml.aspx.** Another valuable resource is your local library and town/city clerks. Speak up and let them know what you believe should be done to maintain and improve our public transportation.

Hurricane Irene caused millions of dollars' worth of damage to not only town and state road systems, but also caused major river/stream bank erosion. One of the best sources for FEMA and related matters is Chris Pope, Emergency Management Director at NH Dept. of Safety. His direct line is 545-5842. NH DOT and NH Environmental Services, Dept. of Safety and local town/city agencies coupled with private construction companies deserve lots of credit for putting back together roads and bridges for safe and timely travel.

A very important function and duty of the Governor and executive Council is to find citizens to volunteer on the

dozens of State Boards and Commissions. If you are interested please send your letter of interest and resume to Jennifer Kuzma, Governor's Office, 107 North Main Street. Concord, NH 03301. Tel: 603 271-2121.

2012 is an election year. The NH Secretary of State has a very valuable political calendar with all appropriate dates for filing for office, financial reports and election dates plus much more. Call NH Secretary of State at 271-3242 or my office for a copy or got to: **http:www.sos.nh.gov/polcal2012forweb.pdf.**

District Health councils offer a lively forum to discuss health issues – federal, state and local. If you would like to serve on one of the three District Health Councils in Council District One please send me your name and contact information

My office has a supply of NH Constitutions, official tourist maps and other information. I always enjoy speaking and participating in local events.

I am at the service of this District. It is an honor to hear from you!

Raymond Burton, Executive Councilor – District One

# RULES, REGULATIONS AND INFORMATIONAL MATERIAL

# TOWN OF SHELBURNE OFFICERS 2011-12

## SELECTPERSONS

| | |
|---|---|
| Lucy Evans | 466-5164 |
| Stan Judge | 466-3986 |
| Heidi Behling | 466-5663 |

## ADMINISTRATIVE ASSISTANT

| | |
|---|---|
| Jo Carpenter | 466-2262 |
| Home | 466-3840 |
| Cell | 723-6035 |

## BUILDING INSPECTOR

| | |
|---|---|
| Rav Bennett | 466-5270 |

## TOWN CLERK

| | |
|---|---|
| Rodney Hayes | 466-2947 |

## TAX COLLECTOR

| | |
|---|---|
| Rodney Hayes | 466-2947 |

## TREASURER

| | |
|---|---|
| Robert Pinkham | 466-2262 |

## GRS COOP BOARD – SHELBURNE REPRESENTATIVES

| | |
|---|---|
| Greg Corrigan | 466-5868 |
| Jo Carpenter | 466-3840 |
| Paul Bousquet, Superintendent | 466-3632 |

## PUBLIC WORKS FOREMAN & ROAD AGENT

| | |
|---|---|
| Ken Simonoko | 466-2957 |
| Home | 466-3690 |
| Cell | 723-0865 |

## FIRE CHIEF

| | |
|---|---|
| Warren "Tom" Hayes, | 466-3989 |

## EMERGENCY MANAGEMENT

| | |
|---|---|
| Stanley Judge | 466-3986 |

| | |
|---|---|
| TOWN OFFICE | 466-2262 |
| Fax | 466-5271 |

E-mail – townofshelburnenh@gmail.com
Website – www.shelburnenh.com

| | |
|---|---|
| TOWN GARAGE/ FIRE STATION | 466-3465 |
| TRANSFER STATION | 466-2957 |

**EMERGENCY - FIRE, POLICE & AMBULANCE 911**

# NOTICE

## If you own real estate lots that were involuntarily merged by municipal action, you may be able to have those lots restored to their pre-merger status.

Your property may qualify if two or more lots were merged for zoning, assessing, or taxation purposes and the merger occurred:

- During your ownership, without your consent; or
- Prior to your ownership, if no previous owner consented to the merger.

To restore your property to pre-merger status, you must:

- Make a request to the local governing body
- No later than December 31, 2016.

Once restored:

- Your properties will once again become separate lots; however, they must still conform to applicable land use ordinances. Restoration does not cure non-conformity.
-

*This notice must be:*

- *Posted continuously in a public place from January 1, 2012 until December 31, 2016, and*
- *Published in the 2011 through 2015 Annual Report.*

*Read the full statute at RSA 674:39-aa Restoration of Involuntarily Merged Lots.*

# DOG LICENSES

## It's the Law

1. **EVERY DOG,** three months old or older, **MUST HAVE A LICENSE. These are obtained from the Town Clerk.** This must be done **EVERY YEAR BEFORE APRIL 30TH.** Penalties will be imposed on any dog that is not registered as of June 1st.

2. **EVERY DOG*** must have a certificate showing that it has been **VACCINATED FOR RABIES. This certificate must be presented at the time of registration.**

3. **EVERY DOG** must wear its license tag. (RSA 466:1)

4. **License Fees: (RSA 466:4)**

$ 6.50 - all neutered dogs
$ 6.50 - puppies (3 - 7 months)
$ 9.00 - all unneutered male dogs
$ 9.00 - all unspayed female dogs
$ 2.00 - owners over 65 (one dog only)

**Failure to comply will make you liable for a penalty of $25.00 per dog. (RSA 466:13)**

5. **SHELBURNE HAS A LEASH LAW**
No dog may be allowed to run at large unless it is accompanied by the owner or custodian. (RSA 466:30a) (Voted November 4, 1980)

6. * It is now **State law** to have **all cats** 3 months of age and over **vaccinated against rabies.**

# LANDFILL REGULATIONS

**Hours: Saturday - 6 AM to 12 PM all year**
**Wednesday - 3 - 4:30 PM June 13th to September 5th**

Shelburne has adopted Pay-As-You-Throw. This means that garbage must be disposed of in special bags which may be purchased at the Transfer Station or the Town Office. The cost of a package of 5 bags is $7.50.

Recycling is mandated by the Town of Shelburne. A list of recyclable materials is available at the Transfer Station.

**Any items containing mercury are collected separately. See Ken or John for more information.**

There are now charges to dispose of many different items. These fees reflect the cost to the Town for disposal and are subject to change. People wanting to dispose of items that have a fee associated with their disposal should see the landfill attendant and pay him before disposing of the item. People disposing of items, not paid for, will be billed. A list of fees is available at the Transfer Station.

The Transfer Station **does not accept** any hazardous waste including hazardous household waste. A Hazardous Household Waste Collection Day will be held again this year with the Androscoggin Valley Regional Refuse Disposal District. Details will be posted at the Transfer Station.

Reminder – **outdoor** burning of garbage is illegal RSA 125-N

# ORDINANCE REGULATING USE OF ALCOHOL ON TOWN PROPERTY

**Section 1: Consumption of Alcohol Restricted**

Except as otherwise provided by this Ordinance, it shall be unlawful to drink or otherwise consume any alcoholic beverage or alcoholic liquor as defined in RSA:175, in the Chester C. Hayes Memorial Park, any Town buildings or associated parking lots in the Town of Shelburne.

**Section 2: Possession of Open Containers**

Possession of open containers which contain alcoholic beverages or alcoholic liquor as defined in RSA:175 in any public place shall be considered prima facie evidence of consumption.

**Section 3: Penalty**

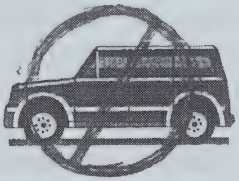
Whoever shall fail to comply with the provisions of this ordinance shall be guilty of a violation and subject to a fine as specified in Criminal Code 651:2, not less than $ 50.00 per violation.

## SNOW REMOVAL ORDINANCE
## passed 8/14/94

No person shall remove snow from his/her premises and deposit it on any street or highway.

Any person who violates this ordinance shall be fined not more than $1,000 and not less than $50 for each separate and distinct violation.

## PARKING BAN



It was voted at the 1990 Town Meeting to mandate a parking ban within the boundaries of town roads' right of way during and 24 hours after a snow storm.

Vehicles in violation will be towed at owner's expense.

## SPEED LIMITS IN SHELBURNE

The selectmen have set speed limits for the following town roads:

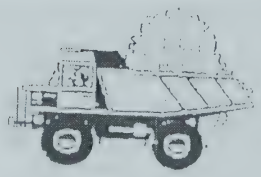
East end of North Road - from intersection with Meadow Road to the Maine Line - 35 miles per hour.

Village Road and all other town roads - 25 miles per hour.

## Truck Travel Restricted Ordinance
## Adopted 9/15/2008

When signs are erected giving notice thereof, including any applicable vehicle weight limitations and/or restrictions upon any classification of vehicles recognized by the State and/or Federal Department of Transportation or Interstate Commerce Commission, streets or parts of streets shall be restricted to vehicles complying with such vehicular weight limitations and/or restrictions, provided, however, that if signs are erected restricting a street , or part thereof, with a sign stating merely "No Through Truck Traffic" or similar designation, without further elaboration, then such street or part of such street shall be restricted to vehicles that meet all of the following requirements: (1) a gross vehicle weight of 12,000 pounds or under; (2) no more than two (2) axles; (3) no more than six (6) tires; and (4) operates as a single unit. All trucks failing to comply with such limitations are expressly prohibited unless they have applied for and received a permit for an exemption from this ordinance. These restrictions shall not apply to vehicles making deliveries or pick ups to residences, businesses or properties on said streets, to Town owned vehicles or drivers traveling to their own residences on said street. Drivers traveling to their own residences shall not park said vehicle on any portion of the Town street or right of way.

This ordinance was applied to North Road from the intersection of Meadow Road by voted of the Board of Selectpersons on September 30, 2008.



# WEIGHT LIMITS ON ALL TOWN ROADS

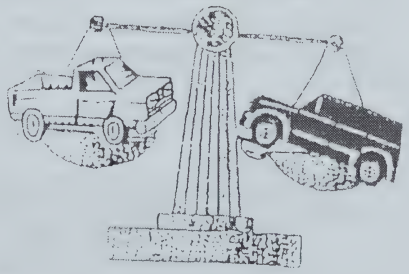
After holding a Public Hearing during the August 27, 1996 Selectmen's Meeting, the Board of Selectmen voted to set the following weight limits under the authority granted them by RSA 231:191 at their Selectmen's Meeting on September 5, 1996.

The weight limit on any town road within the Town of Shelburne shall be set at 60,000 lbs.

Per RSA 231:191 applications may be made to the Board of Selectmen to exceed this weight limit. The Board may grant permission in writing may impose reasonable conditions and may establish reasonable regulations for bonding and restoring the highway.

The roads to which this shall apply are as follows:

North Road (intersection of Meadow Road to Maine)
Conner Road
Hayes Road
Hubbard Grove
Landfill Drive
Losier Road
Mt. Moriah Drive
Power House Acres
R-F Drive
Seyah Road
Sunrise Drive
Village Road
Winthrop Drive



# Burning and Permits

Contact your local forest fire warden or fire department for information on obtaining a written fire permit.

**It's The Law - RSA 227-L:17(II)**

Anyone who wishes to burn clean, ordinary combustibles such as leaves, brush or untreated lumber, or have a camp or cooking fire must have written permission from the landowner and a fire permit (requires the free Adobe Acrobat Reader at 100% actual size) from the local forest fire warden or local fire department in the town or city where the fire will be kindled. You must be at least 18 years of age to obtain a written fire permit.

**Gas grills or charcoal fires in a container up and off the ground on your own property do not require a fire permit.**

Public or privately owned camp or picnic grounds must obtain an annual written fire permit from the town forest fire warden for use of outside fireplaces, camp or cooking fires used in the operation of the camp or picnic grounds. Such camp or cooking fires should:

1. be in an area cleaned to mineral soil at least 8 feet across;
2. have at least 6 inches of sand or gravel under the fire for any fire built on the ground;
3. have no limbs or other burnable material to a height of 10 feet above the fireplace area; and
4. be constructed so they cannot be moved from their mineral soil area.

**What You Can Burn and When**
Only leaves, woody debris or brush less than 5 inches in diameter, or untreated wood and dimension lumber can be burned. For any open burning a written fire permit is required. Even with the permit, no open burning between the hours of 9:00 am and 5:00 pm unless it is raining.

> When the ground where you are burning is completely covered with snow no fire permit is required. However, be sure to check local ordinances that might restrict winter-time burning.

Air quality regulations restrict the type of material burned in the open. Stumps, painted or treated lumber, tires, tubes, plastics, foam rubber and shingles are some of the prohibited materials (see Department of Environmental Services, Air Resources Division Open Burning Rules) requires the free Adobe Acrobat Reader.

**A buried fire is NOT an extinguished fire!**

**What You Need To Know**
When you request a written fire permit you will need to know the following:

| | |
|---|---|
| What are you going to burn?<br><br>Material must be clean ordinary combustibles. Brush cannot exceed 5 inches in diameter. | How much help will you have during the burn?<br><br>Your fire must be attended at all times, or completely extinguished. |
| Where are you going to burn?<br><br>How far from the nearest | Do you own the land where you plan to burn?<br><br>If not, do you have written |

| | |
|---|---|
| structure, trees and dead vegetation or overhead phone or power lines?<br><br>Fires must be no closer than 50 feet from a structure, or 25 feet if in an approved incinerator. | permission from the landowner? |
| When do you want to burn?<br><br>Date, time of day, no burning 9:00 am to 5:00 pm unless it's raining (permit needed even when raining). | Will you be able to extinguish your fire if someone complains?<br><br>Air pollution officials could require a fire be put out if there are smoke complaints. |
| What do you have for fire protection?<br><br>A hose, shovel or rake, and a bucket of water should be available at the fire. You are liable for the costs of extinguishing escaped fires. | Are there any tires or tubes in the material to be burned?<br><br>Tires, tubes, plastics, shingles, and foam rubber are just some of the prohibited materials. |

**Commercial Permits**

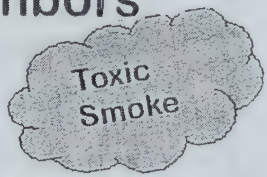
The Forest Ranger for your town/city and local Warden are needed to issue a commercial permit to burn when no other means of disposal of material is available, such as chipping, hauling to a landfill or other methods of legal disposal.

The commercial permit is for contractors who use hired help for the burning of material between the hours of 9:00 am and 5:00 pm and only needed when the ground is not covered with snow.

The permit will be required to have suppression equipment on site while the burning is being done and the fires will have to be totally extinguished or be constantly attended.

# Think Before You Burn!

Residential trash burning releases toxic air pollutants that put you, your children, and your neighbors at risk.




## Protect Your Health

## Protect Our Future

## Be a Good Neighbor

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**DIAL 911 FOR ALL EMERGENCIES**

**FOR 911 TO BE EFFECTIVE EVERYONE NEEDS TO MAKE SURE THEIR ADDRESS IS VISIBLE.**

**PLACE YOUR NUMBER ON YOUR MAILBOX OR DRIVEWAY ENTRANCE AND ON YOUR HOUSE.**

**REMEMBER, IN AN EMERGENCY MINUTES COUNT!!!!**

## Protect Your Family
## Test Your Well

### Common Health Related Contaminants In NH Wells

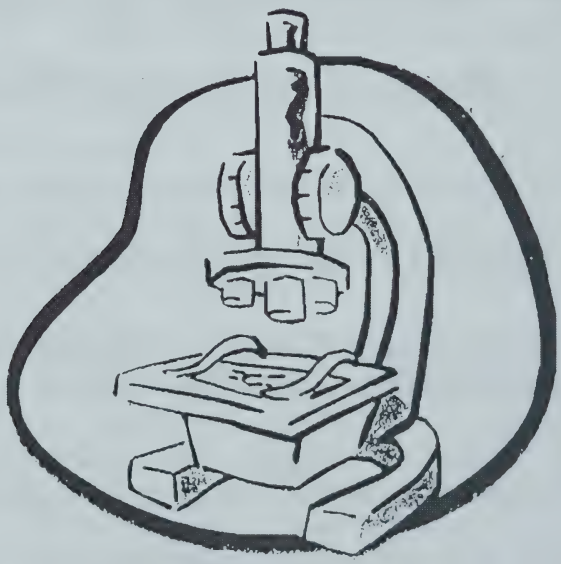
| | |
|---|---|
| Radon | Arsenic |
| Uranium | Fluoride |
| Gross Alpha | Bacteria |
| Radium | Nitrate/Nitrite |
| Lead/Copper | and other contaminants |

Please see the document below for further information:

*www.des.nh.gov/organization/divisions/water/dwgb/well_testing/documents/well_testing.pdf*

The Spanish version is available at:

*http://des.nh.gov/organization/divisions/water/dwgb/well_testing/documents/pozosartesianos.pdf*



# SHELBURNE TOWN MEETING

TUESDAY MARCH 13TH – 7:00 PM
SHELBURNE TOWN HALL

# GRS
# COOPERATIVE SCHOOL DISTRICT
# MEETING

THURSDAY MARCH 8TH – 7:00 PM
GORHAM MIDDLE HIGH SCHOOL GYM

## Protect Your Family
## Test Your Well

### Common Health Related Contaminants in Wells

| | |
|---|---|
| Radon | Arsenic |
| Uranium | Fluoride |
| Gross Alpha | Bacteria |
| Sodium | Nitrate/Nitrite |
| Lead/Copper | and other contaminants |

# SHELBURNE TOWN MEETING

**TUESDAY MARCH 13TH – 7:00 PM**
**SHELBURNE TOWN HALL**

# GRS
# COOPERATIVE SCHOOL DISTRICT MEETING

**THURSDAY MARCH 8TH – 7:00 PM**
**GORHAM MIDDLE HIGH SCHOOL GYM**

*See ya next year!*